MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 6 March 2017**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE

Cllr. J. Emsley Cllr. J. Ward

Cllr. J. Metcalfe Cllr. J. Mckenzie Cllr. D. McGonnigal Cllr. T. Macaulay

**In attendance:** Alison Hack, Cllr. D. Ireton,8 members of the public, 1 police representative

**This meeting was recorded under file PCMar2017**

1. **APOLOGIES**: M. Howson

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library and 8f), Cllr. Lis declared an interest in community centre staffing issues.
2. **To confirm the Minutes of the Parish Council Meeting held on 6 February 2017 and review matters arising**

The Minutes of the previous meeting having been circulated were proposed by Cllr.Metcalfe, seconded by Cllr. Emsley and accepted by the members as a true record with an amendment under item 8a) to show Cllr. MacAulay voted against the motion.

4. **Declaration of Acceptance Of Office** – S. Brash signed the acceptance of office form which was witnessed by the Parish Clerk and duly welcomed as a new Parish Councillor.

**5 . REPORTS**

**Police** – The police officer present reported on recent crime statistics for the area and replied to several questions from members on various issues.

**B4RN Project** – J. Rogers reported on the progress of this project and informed members that more volunteers were needed in Ingleton. He also requested permission install banners in certain areas of the village including the Fiddle Case land, and no objections were raised.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) Allotments**- Several members of the public had attended regarding the issue of the proposed allotments, and concerns were raised by nearby residents regarding the impact these might have. They were assured by the members that every effort would be taken to consult all involved during the process of developing this project.

**ii) House Swap** – Cllr. Lis reported he had been approached by a resident of Manor Close who wished to exchange houses with a resident at Settle but had been prevented by restrictions of local ownership. The Councillor requested a letter of support from the Parish Council in this instance and this was agreed to by members.

iii) **Advertising signs on Public WCs** - A local resident raised the matter of the recent planning application by CDC for adverts to be placed on the Community Centre car park WCs and felt the Village Action team should consider submitting a proposal for these.

**6. PLANNING**

*Cllr. Lis took no part in discussion on planning*

**a) 45/2017/17715 Demolition of Existing Front & Rear Porch Extensions, Erection of Slngle Storey Extension**

at Front, Erection of Two Storey Extension at Rear, Minor Internal Alterations

127 New Village, Ingleton via Carnforth LA6 3DJ

**b) C/45/655 Erection of Agricultural Workers Dwelling**

Far Gearstones, Chapel-le-Dale

**c) 45/2017/17766 Row of 3 Stables to House Horses, Sheep and Feed/Bedding**

Browns Farm, Lowkber Lane, Ingleton, Carnforth, LA2 8HZ

No objections were made to these applications

**7. MATTERS ARISING –**

**b) Land Behind Burnmoor Crescent** – A draft lease from Yorkshire Housing had been submitted and it was agreed to hold this matter over to the next meeting.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets – to consider appeal against rates** An indication that there may be a case for appealing against the payment of rates had been raised by Cllr. Metcalfe and he will pursue the matter further through his personal contact. Cllr. Lis reported that there were changes in legislation which could mean that the rates bill for public toilets could be cut by 50% next year and it was agreed the Clerk should write to CDC to request confirmation of the position. Cllr. MacAulay reported the lights in the park gents WCs were still on, the contractors had been informed.
2. **The Brow –** Cllr. MacAulay raised the matter of the broken fencing round an area under the viaduct, but accepted as this was the boundary to a privately owned piece of land that the Parish Council could not act.
3. **Highways** – Cllr. Emsley reported that some patching had been done in the area of the A65 and discussion followed on the proposal to extend the 40mph speed restriction zone past Country Harvest, particularly in view of the recent planning application to extend its premises. It was agreed to write to the planning department and forward a copy to the Thornton Clerk.
4. **Pump Track** – Cllr. Emsley raised the matter of the projected Autumn event, as the organiser had requested permission to hold a floodlighted time trial. After discussion it was agreed that biking at night with floodlighting might present safety issues and was contrary to our planning permission. It was not approved by the Councillors. Cllr. Emsley will inform the organiser. Cllr. Ward enquired as to the progress of the relocation of the bike shelter and it was confirmed the contractor had been instructed.
5. **Street Lighting** – Cllr. MacAulay commented that the lights in Central Gardens were still on during the day, although work had been instructed to the contractors to update the timing system.
6. **Ingleton Community Centre** – Cllr. Lis reported on this and the Clerk updated members on the issue of the Library.
7. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe reported on the rapid progress of the B4RN project which was due to go fully live next week.
8. **Tenders for Cleaning Public WCs and General Maintenance** – The Clerk confirmed that the contract for the WCs was not due to end until June, so she had delayed sending out invitations to tender. Two tenders for general maintenance had been received which the Chairman opened and were as follows:

Craftsman Labourer

Hourly rate hourly rate

M. Coggins £13.00 £9.00

Horton Landscaping £13.50 £10.50

Cllr. Metcalfe proposed, Cllr. Lis seconded and it was agreed to accept Mr. Coggins’ tender for general maintenance.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman agreed with Cllr. MacAulay in his suggestion that there should be some more effective progress on this project.

**b) Allotments** – Cllr. MacAulay had received an email confirming that an access agreement would be produced by United Utilities for the rent of £1pa which was accepted by members. It was also agreed to accept the allotment agreement from the Bull Land Charity with an amendment to allow grazing and to show that a gate would be installed at the access point so that restitution of the wall at the end of the tenancy should not be required. It was agreed to authorise the payment of £200 for the first years’ rent. It was agreed to pay Cllr. MacAulay’s travel expenses for his recent trip to York for a course on allotments, comprising 136 miles at 45p per mile making a total of £61.20.

**c) B4RN** – See above

**d) Skateboard Project** – Cllr. Lis reported on the progress of this project, a show of various designs and response forms had been installed in the Community Centre foyer by the Parish Clerk.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Ireton spoke of the desperate need for adult social care and the efforts being made to central government to address these concerns. Cllr. List confirmed that the community charge for Craven District would rise by £5 on band D. He also informed the meeting that from the beginning of April all household recycling should be put in the blue bins. The Clerk had received a query regarding the repair of Jenkins Beck railings and Cllr. Ireton confirmed that NYCC were to put a bid in for funding for the works. Cllr. Lis declared an interest on this issue.

**11. CORRESPONDENCE – to action where appropriate**

Emails

9/2 Tackling Flooding 2017 – Notice of Forum

15/2 Sally Gregory re speeding on A65

15/2 Yorkshire Housing draft agreement for site behind Burnmoor Close

28/2 Hannah Lambert requesting permission for floodlighting pump track for event

Letters

16/2 Chairman of Bull Land offering lease to Parish Council

21/2 CDC Traffic Order

23/2 Farming Minister poster

23/2 J. Smith MP re Minister’s visit to Skipton

23/2 H. Metcalfe re WC rates relief

23/2 Government fact sheet on public toilets rates relief

3/5 Pensions Regulator – compliance on employer pension scheme

3/5 Craven Area Committee 9 March

**13. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – Cllr. Emsley reported on the recent consultation to review the ROW management of NYCC and a further meeting of the some members of the disbanded footpaths group was to be considered regarding the prioritization of footpaths.
3. **Clerk** **- Dog Fouling** – reported on the flowerbed on Sammy Lane

**Moles in Park –** A contractor had been prevented from his work by a user of the park who threatened to remove the traps as soon as he left.

**Illegal Encampment at Storrs –** Cllr. Lis confirmed the case was progressing through the courts.

1. **Swimming Pool** – No report

### 14. FINANCE

a) **To authorise signing of orders of payment** *Cllr. Lis took no part in this item.*

Cllr. Brash proposed and Cllr. Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 152 | gfl | dd | Horton Ldscpg | Central Gardens |  | **78** |
| 153 | pro | 142 | M. Peacock | Survey |  | **341.38** |
| 154 | sls | dd | Eon | Street Light Supply |  | **399.47** |
| 155 | ab | dd | A. M. Hack | Tel.&Broadband |  | **28.75** |
| 156 | aa | dd | A. M. Hack | Clerks Salary |  | **658.30** |
| 157 | gfl | 142 | J. Hartley & Sons | Laundry Lane repairs |  | **284.40** |
| 158 | sun | 143 | Craven District Co. | Planning Fee |  | **192.50** |
| 159 | tcl | dd | MHG Bdg Ctrs | Clean WC & Ltrbins |  |  |
| 160 | brep | 144 | M. Coggins | General Repairs |  | **65.99** |
| 161 | sun | 145 | IRCA | Photocopying |  | **37.80** |
| 162 | sun | dd | Com.Centre A/C | Room Hire |  | **237.00** |
| 163 | s13 | dd | Com.Centre A/C | B4RN Room Hire |  | **102.00** |
| 164 | sun | 146 | Bull Land | Lease Rental |  | **200.00** |
| 165 | sun | 147 | T. MacAulay | Expenses |  | **61.20** |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 154 | 468 | M. Rogerson | Windows |  | 80 |
| 155 | 469 | YPO | Batteries |  | 16.44 |
| 156 | 470 | YPO | Kitchen Eq. |  | 178.86 |
| 157 | dd | Talktalk | Tel.&Brodband |  | 35.7 |

Staff costs amounted to £1994.21

15. ANY QUESTIONS/ITEMS FOR DISCUSSION - The Chairman closed the meeting.

The next Parish Council Meeting will be held on Monday 3 April 2017 at 7pm at the Community Centre.