MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 1 JUNE 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. D. McGonnigal

Cllr. J. Ward Cllr. T. Macaulay

Cllr. J. Emsley Cllr. J. Metcalfe

Cllr M. Howson

**In attendance:** Alison Hack, Parish Clerk, 1 member of the public.

**This meeting was recorded under file PCTapeJune15**

1. **APOLOGIES**:, Cllr. A. Danskin
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in any discussion of staffing issues at the Centre, Cllr. Weaire in the library and Cllr. Howson in item 8d). The Clerk recorded Disclosable Pecuiniary Interests under Section 31 of the localism Act 2011 which were granted to Cllrs Lis, Brown and Metcalfe for the IRCA, Cllr Brown regarding the Swimming Pool and Cllrs. Emsley, Metcalfe, Brown, Lis for the Community Centre Joint Management Committee.

**3. MINUTES** of the previous meeting on 4 May having been circulated, it was proposed by Cllr. Lis, seconded by Cllr. McGonnigal to approve them with the following amendments. Under item 8k) to insert “*Cllr. Macaulay believed that there had been an overpayment for toilet cleaning.”* Under item 7 to replace *Cllr. Metcalfe* with *Cllr. McGonnigal.*

**4. REPORTS**

**Police** – In the absence of the police there was no report. The Chairman commented he would like to see regular emails from the police if they were not able to attend the meetings but it was commented that the police representative at the annual parish meeting had apologised for lack of attendance.

**5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS**

Cllr. Emsley had received a complaint about grasscutting near Burnmoor and Cllr. McGonnigal also reported Red Ash Lane had not been done and the Clerk will contact the contractors. Cllr. Ward warned the meeting that there had been reports of thieves trying doorhandles of properties at night. Cllr. Brown complained about some bags of rubbish on Burnmoor that had not been removed. The Councillor also brought up the issue of the trees opposite her property which had been eroded at the roots. The Clerk had received documentation from the Common Land Officer at NYCC which confirmed the land had no owner. Discussion followed on the issue but **it was agreed the Parish Council should take no action on the matter.** Cllr. McGonnigal asked whether the CCTV in the play area was working and available to view, but Cllr. Howson stated that such data was not available to the general public. A member of the public raised the matter of free wi-fi coverage in the village as he had understood it was part of the village renewal scheme. Cllr. Lis confirmed that a report with the proposals was to be submitted to the policy committee in July before progressing further. Discussion followed on the issue of wi-fi and superfast broadband in the area. Cllr. Ward raised the issue of the traffic cones on the street light in the Square and **it was agreed Cllr. Howson should be contacted for its removal.**

**6. PLANNING**

45/2015/15727 Construction of Timber Stables with a Tack Room

Tatterthorn Lane, Ingleton, Carnforth LA6 3DS

**No objections were made to this application**

45/2015/15766 Creation of 5 No. New Parking Spaces for use by the Existing Residents within the Existing Bungalows

Land off Low Demesne, Ingleton, Carnforth LA6 3BA

**The members supported this application which would benefit local residents**

**Permission Granted**

45/2015/15579 Application to Vary Condition 2 & 16 of Previous Planning Application 45/2015/14334 Amended Parking Layout

Land off Burnmoor Crescent, Ingleton, Carnforth LA6 3BS

45/2015/15633 Installation of a New Covered Area to the Rear of the Store

Three Peaks Filling Station, New Road, Ingleton, Carnforth LA6 3DL

**7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS –** **It was agreed with Cllr. Metcalfe’s suggestion that this item should also include items for discussion from the previous Minutes**. Cllr. Metcalfe raised the matter of additional car parking in the village. He had contact the Waterfalls Walk company which had confirmed they were considering additional parking in two areas near to the entrance. The issue of signage had also been discussed and they would be putting information on their website making it clear there was free parking on site, which should help the situation in the village.

**8. MATTERS ARISING –**

1. **Park/Toilets – It was agreed that the tenders for the toilets under item 8i) should be discussed at this point.** The Chairman had received two tenders as follows

MHG Building Contractors Ltd**.** - £1050 plus VAT per 30 day month

AllSudz **-** £960 per 30 day month (not registered for VAT)

After discussion **it was agreed to accept the tender from AllSudz subject to receiving from them written confirmation** that their figure included all work listed in the specification that had been sent to them. **It was also agreed Cllr. Macaulay should inspect the WC’s on a monthly basis.**

1. **The Brow –** The Clerk had received a complaint from a local resident regarding dead ivy behind the retaining wall and a tree growing out of the wall which she will investigate.
2. **Highways –** Cllr. Metcalfe commented on the list that had appeared in the Craven Herald regarding road resurfacing. The Chairman spoke about Hansons proposals to fund the reseating of drain covers on Backgate to reduce noise.Cllr. Metcalfe commented on Hansons planning application for extension of extraction from the Quarry and requested the Clerk to obtain a copy of the CD for circulation to the members. Cllr. McGonnigal reported a broken speed restriction sign on the road to Thornton and Cllr. Metcalfe reported an overgrown hedge at Dockacres. Both these matters will be passed to the Clerk at Thornton. Cllr. Ward reported a pothole in the Square which the Clerk will report. **Cllr. Metcalfe stated that in view of the number of serious accidents on the A65 over the last few months he proposed that Austwick and Clapham parish clerks should be contacted to give support to a request that road safety on that particular stretch of the road and this was agreed to by the members.**
3. **Street Lighting** – The Chairman informed Cllr. Howson that the missing top of the light in Central Gardens was being held at the Three Horseshoes, and he undertook to pass this on to A. Howson. Cllr. Macaulay asked regarding progress for the light at new village, and Cllr. Lis confirmed that a price had been obtained but no further action had been taken.
4. **Ingleton Community Centre** – Cllr. Lis confirmed that arrangements for the gala were progressing. The Clerk reported that a vacancy had arisen for a weekend cleaner at the Centre. The Chairman spoke about the recent report on the library service.
5. **BMX/Skateboard Park** – Cllr. Lis read to the meeting an email requesting a decision from the Parish Council regarding the acquisition of the Middle School site and a map of the area was shown to the members. Funds were available to purchase the site from 106 payments, and further funding for the project was discussed. **Cllr. Lis proposed, Cllr. McGonnigal seconded and it was unanimously agreed that the Parish Council should purchase the site at a cost of £27800 subject to contract.**
6. **Cold Cotes/Chapel Le Dale** – Cllr. Lis had received a request regarding a planning issue from a resident and will be contacting planning on their behalf.
7. **Risk Assessment** – This document had been circulated prior to the meeting.  **It was agreed to insert an amendment to show Cllr. Macaulay’s monthly inspection of the WCs.**
8. **Tenders for Public Conveniences –** see item 8a) above.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Lisreported on the recycling bins. The matter of the indian takeaway in the village centre was raised (Cllr. Howson left the room) and Cllr. Lis read a letter from the planning department stating an investigation of a breach in change of use was to be instigated. Cllr. Howson rejoined the meeting. The Councillor confirmed the new signage for Oddies Lane had been ordered. Cllr. Ireton reported on the recent election and Cllr. Lis is now lead member for internal matters. There had been a change of leader who was now C. Les with the Deputy Leader being Gareth Dadd. Cllr. Ireton remains Chairman of the Standards Committee. Cllr. Weaire asked where NYCC stood on the cuts, and Cllr. Ireton confirmed that frontline services would be affected. Cllr. Ward asked the County Councillor whether he knew of development plans in Hollin Tree Field but the Councillor had no information.

**10. Correspondence**

1. YLCA Craven Branch Annual Meeting 7 June 2015 with Minutes of meetings 19 January 2015
2. IRCA – request for donation to Ingleton Gala. The members agreed that no donation should be made
3. NYCC Craven Area Committee meeting 4 June 2015
4. Julian Smith MP Letter and Surgery Times
5. SLCC magazine
6. Auditor’s Report
7. SLCC Guidelines on Recording Meetings – to be placed on the Agenda for July

These items were placed in the wallet for circulation to members.

### 11. REPORTS

1. **Chairman** – No report
2. **Footpaths Committee** – Meeting on 30 June
3. **Clerk** - **Pensions Seminar** – The Clerk had circulated notes on the recent seminar and **it was agreed to place this matter on the agenda for the next meeting.**
4. **Swimming Pool** Cllr. Brown confirmed the pool has been cleaned and grouted and opens on 23 May. Four lifeguards had been appointed and another three needed, and seven office staff had been obtained.

### 12. To Authorise the Signing of the Orders of Payment

Cllr. Macaulay proposed and Cllr. Ward seconded and it was agreed that the undernoted invoices be paid.

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| 51 | Yorkshire Int.Aud.S | Int.Audit Fee | 315.00 |
| 52 | CDC | Peppercorn rent | 3.00 |
| dd | Playdale Playgrds | Rope&spares | 111.07 |
| dd | Eon | Street Lighting | 247.27 |
| dd | Horton Lndscpg Ltd | Grasscutting | 564.00 |
| dd | A. Hack | Clerk's Telephone | 16.44 |
| dd | A. Hack | Ink cartridges | 30.95 |
| dd | MHG Bdg Ctrs | Cleaning WCs | 1302.00 |
| dd | A. Hack | Salary inc.backpay | 660.30 |
| dd | Horton Lndscpg Ltd | Weedkiller | 48.00 |
| dd | A. M. Hack | Petty Cash Float | 25.00 |

**Community Centre**

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| 320 | Npower | Gas Supply | 2434.36 |
| 321 | Toobys Ltd. | Flrscnt tubes | 45.00 |
| 322 | Olympia Supp.Ltd | Toilet Rolls | 27.00 |
| 323 | Initial Washroom | San.Unit | 126.00 |
| 324 | Viking | Stationary | 121.40 |
| dd | Talktalk | Tel.&Brdbnd | 34.64 |

Staff costs amounted to £1843.40

# 13. ANY QUESTIONS/ITE MS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 6 July 2015 at 7pm at the Community Centre.