MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 2 July 2018**

**PRESENT: Chairman** J. Metcalfe Cllr. J. McKenzie

Cllr. D. McGonnigal Cllr. A. Weller

Cllr. S. Brash Cllr. G. Gaunt

Cllr. C. Lis OBE

Cllr. J. Emsley

**In attendance:** Alison Hack, 4 members of the public

**This meeting was recorded under file PCTapesJuly18**

1. **Apologies: None**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in any matters relating to the Community Centre manager, Cllr. Mckenzie on an item of Planning.

1. **To confirm the Minutes of the Parish Council Meetings held on 4 June and review matters arising** The Minutes were proposed by Cllr. Brash seconded by Cllr. Lis and approved by the meeting as a true record.
2. **REPORTS**

**Police** – An email had been received and circulated prior to the meeting giving details of crime statistics in the area over the past month.

**Robert Ashford** Park Ranger YDNPA – a report was given on the impending projects for the area which comprised works on Bruntscar, Scales Moor Bridleway, improved drainage on Fell Lane and the Ribblehead Enhancement Scheme. The Chairman commented on the parking congestion at Ribblehead and felt some ‘No Waiting’ signs were needed.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**
2. **Public Benches and Litter Bins** A local resident raised complaints about the lack of bins in the village and Cllr. Gaunt stated the need of a dog waste bin on Laundry Lane. Another resident reported that the local business group had been involved in installing a double bin at the end of Thacking Lane. A survey of the village benches and a list was passed to the members. It was agreed this matter should be placed on the agenda for discussion at the next meeting.
3. **Swimming Pool** – A resident complained about the noise from the loudspeaker used by the lifeguards and this will be passed on to the pool supervisor.
4. **Grasscutting in the Park** – This remained very uneven and was noted by the members.
5. **Oddies Lane** – The resident complained regarding the surfacing near the Old Quarry.
6. **Pedestrian Crossing on the A65** – a response had been received from Highways and they were to undertake a survey of the area. A local resident had suggested the possibility of a crossing on Hawes Road but it was not felt suitable.
7. **Bank Holiday Traffic Congestion** – The Clerk confirmed that Thornton Parish had responded making clear their support for any action to improve traffic congestion from visitors to the Waterfalls Walk on busy weekends. No response had been received from their management company, although the Chairman had been left a message by the director and would await further contact and report back.

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1. **PLANNING**

**2018/18891/FUL** Proposed Residential Development to create 13 No. Dwellings accessed from Back Gate, Ingleton

Land Behind Panwell Cottage and Spring Cottage to East of Back Gate, Back Gate, Ingleton, Carnforth, North Yorkshire LA6 3BJ

**The members objected to this application as there was no visibility splay and poor access on to the site, concerns were raised regarding the drainage provision which were felt to be inadequate and was likely to cause additional flooding problems further down the village, the members agreed with the objections raised by English Heritage. The members also objected to the proposed diversion of the footpath in the application.**

**2018/19425/ADV** Application for 1x Internally Illuminated Letter Set and 1 X free-standing Internally Illuminated Gateway Sign A. C. Price Engineering Ltd., Ingleton Industrial Estate, New Road, Ingleton Carnforth LA6 3NU

**The members supported this application**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** It was agreed that the decision whether to continue the leases should be placed on the Agenda for the next meeting and the Clerk will prepare full costings to be circulated beforehand. The issue of grass cutting was discussed and the Clerk reported her efforts to pursue the contractors on this matter and the current state of the various areas involved. The work on the play area surfacing had been completed and as the contractor had suggested the surfacing could be replaced in sections the Clerk was requested to obtain a price for this work.
2. **The Brow** The Clerk reported that the first cut had been partially done and would be completed shortly. Permission had been granted for the felling of the four Corsican Pines and it was agreed to wait for the remaining quotation from Charlesworth before a decision is made.
3. **Highways**– Cllr. Gaunt complained about the surface on Main Street and it was agreed the potholes in this area were significant. She reported that this was causing a local disabled resident difficulties and it was agreed this matter should be reported to Highways. The pavement on Hawes Road was distorted by the tree roots and will be reported by the Clerk. Cllr. Gaunt had received a complaint regarding the handrail on Bell Horse Gate and was informed that the pedestrian access was on the other side of the street.
4. **Street Lighting** – Cllr. McGonnigal reported that the street light on Main Street near Lemon Cottage was still defective. Cllr. Emsley reported a street light on the A65 which was on 24 hours and will supply the column number to the Clerk.
5. **Pump Track** – The tarmacking work will start next week and notices will go up at the track and on the Facebook site. Cllr. McGonnigal also will ensure the gates are locked to prevent user access.
6. **Ingleton Community Centre** – The Clerk gave a brief report on the Community Centre.
7. **Cold Cotes/Chapel le Dale–** No report
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
   1. **Village Action Team –** The Chairman was unable to attend the recent meeting with CDC but stated his conviction that A. Laycock and S. Sunter should attend a parish council meeting with confirmed costings provided beforehand to be discussed by members
   2. **Allotments –** Cllr. Weller will be meeting members of the Allotments Association shortly and believes progress should be forthcoming. Due to the installation of the gate at the site the Clerk confirmed that an additional planning application will have to be submitted which includes the soft landscaping scheme.
   3. **B4RN –** M. Sutton updated members on the current status of the project.
   4. **Community Donations** – Three applications had been received and it was proposed by Cllr. Emsley, seconded by Cllr. Weller and agreed:

Women’s Institute – Cllr. Mckenzie offered to help them construct a Facebook page as this was felt to be more appropriate for their purposes

Harry Potter Trail – It was agreed to pledge £250 towards this event.

1940’s Weekend – It was agreed to donate £700 towards this event.

It was also agreed that accounts for both events should be requested once they had taken place.

1. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -**Cllr. Lis reported that hopefully everyone had now received their sticker for the blue bins, although Cllr. Gaunt knew of someone who had not, but was unable to supply their details to the District Councillor. The District Councillor reported there had been a big push on littering, fines had been increased and he requested that any incidents of regular dog waste offences should be reported. The Councillor confirmed that recycling was going well and new houses now have to include a charging point.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

5/6 Planning 2017/18689/FUL Approved

13/6 YLCA White Rose Update

15/6 YDNPA Planning C/45/655 Approved

18/6 Matt Hart Care Services for Young People Open Day

19/6 1940s weekend request for donation

19/6 2018/19149/TPO Approval to fell Corsican Pines on Brow

20/6 2018/18891/FUL Backgate development amendment

23/6 2017/18859/FUL Permission Granted for Change of Use of Former Barn, Enter Lane

23/6 2018/19425/ADV Signage on Ingleton Industrial Estate

26/6 Peter Horne NYCC re pedestrian crossings

26/6 NALC Chief Executive Bulletin

27/6 CDC Rectification of Street Name Spelling, Rarber Top Lane

29/6 Local Resident re installation of pedestrian crossing on Hawes Road.

**Dropbox and Letters**

Resolution Register

NYCC Commons Notice

Craven Branch Annual Meeting 20/6

YLCA Joint Management Meeting 14 July

The Chairman had also received information regarding Community Lead Housing and an event was being held at Skipton on 19 July which was passed to the Clerk.

**11. REPORTS**

1. **Chairman** – The Chairman asked members to note that it must be accepted that at times he would be unavailable due to work commitments, which must come first.
2. **Footpaths Committee** – No report
3. **Clerk** – The Clerk informed the meeting of the several events that were being organised at the Library for the summer.
4. **Quarry Liaison Committee** – The Chairman reported on the recent meeting. There had been complaints about out of hours HGV traffic and it had been suggested photos should be taken of the offending vehicles and forwarded to the Quarry Manager, and Cllr. Emsley had done so. Hansons were also considering a possible 3 year extension to work at the Quarry, as new stone had been discovered.
5. **Swimming Pool** –. No report

### 12. FINANCE –

**a) To review the current fund balances of Ingleton Parish Council –** these had been circulated at the meeting and the Chairman gave a brief explanation of them for the benefit of the new members. The fund balances were agreed to be satisfactory at this time.

**b) To authorise signing of orders of payment and online payments** It was proposed by Cllr. Metcalfe, seconded by Cllr. Brash and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 38 | tut | dd | Initial Hygiene | Sanitary Hire | 126.00 | 21.00 |
| 39 | tcl | dd | SSE | Electric | 68.23 | 3.24 |
| 40 | aa | dd | A. M. Hack | Clerk Salary | 687.85 |  |
| 41 | ab | dd | A. M. Hack | Tel.& Brdband | 32.49 |  |
| 42 | sls | dd | Eon | Street Light Supply | 446.94 | 74.49 |
| 43 | gfl | 177 | J. Hartley | Central Gardens | 163.20 | 27.20 |
| 44 | brep | 178 | M. Coggins | Repairs | 95.24 |  |
| 45 | sun | dd | A. M. Hack | Petty Cash | 95.00 |  |
| 44 | tcl | dd | MHG Contractors | Cleaning WCs | 1075.80 |  |

Community Centre

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| --- | --- | --- | --- |
| Village News | Papers | 69.35 |  |
| M. Rogers | Windows | 80.00 |  |
| Waterplus | Water | 2635.50 |  |
| Olympia Supplies | Toilet Rolls | 33.42 | 5.57 |
| YPO | Glasses | 67.54 | 13.50 |
| Peter Allen | Floor covs. | 469.00 | 78.17 |
| HM Rev&Cus | PAYE | 1758.60 |  |
| Talktalk |  | 35.59 | 5.93 |
| Vonage Ltd. |  | 18 | 3.00 |
| SSE | Gas supply | 2817.55 | 246.33 |

Staff costs amounted to £2260.19

The next Parish Council Meeting will be held on Monday 6 August 2018, 7.00pm at the Community Centre.