MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 6 JULY 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. D. McGonnigal

 Cllr. J. Ward Cllr. T. Macaulay

 Cllr. J. Emsley Cllr. J. Metcalfe

**In attendance:** Alison Hack, Parish Clerk, Cllr. D. Ireton, 2 members of the public.

**This meeting was recorded under file PCJuly151&2**

1. **APOLOGIES**:, Cllr. A. Danskin
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis stated that he had omitted to declare an interest in Community Centre staffing issues at the Parish Council meetings in August 2011, February 2013, January and February 2014 and apologised to the meeting for this. Cllr. Lis then declared an interest in any discussion of staffing issues at the Centre for this meeting. Cllr. Weaire declared an interest in the library and item 8h..
3. **To confirm the Minutes of the Parish Council Meeting held on 1 June 2015 and review matters arising**

of the previous meeting on 1 June having previously been circulated and Cllr. Metcalfe suggested and it was agreed that the precise figure for the purchase of the land for the bmx track be inserted in item 8f). With this amendment he Minutes were proposed by Cllr. Lis, seconded by the Chairman and duly approved as an accurate record and signed in due course by the Chairman. Cllr. Macaulay confirmed he had held a meeting with the Co-op and he believed there was a possibility of installing a Post Office at their shop in the village centre.

**4. REPORTS**

**Police** – In the absence of the police there was no report. Cllr. Emsley passed a leaflet on Country Watch to the Clerk.

Both Paul Florentine and Paul Bond had requested to attend a Parish Council meeting at a later date.

**5. ADJOURNMENT** for questions/items for attention raised by members of the public or Councillors.

A member of the public raised his concerns about the quarry and spoke at length about the noisy disturbance at unsocial hours caused by their operations. He also took issue with the proposal to resite the viewing platform under their recent planning application. Cllr. Macaulay asked for suggestions for local charities from members on behalf of the Co-op and the Scouts and the swimming pool were recommended. Cllr. Brown confirmed the rubble on Burnmoor had still not been removed and Cllr. Macaulay took a note.

**6. PLANNING**

 C/45/307L Continuation of Mineral Extraction and Extension of Quarry Boundary

Hanson Aggregates, Ingleton

**After some discussion it was agreed Cllr. Metcalfe should convey to the Clerk a precis of the objections raised i.e. noise at unsocial hours, lack of notice of blasting which has affected nearby business and possible lack of supervision of the new observation platform. It was felt by members that there should be an better enforcement by YDPA to keep the quarry operations within reasonable hours and there was also discussion on restricting times quarry traffic could move through the village.**

C/45.622E/AA Consent to display one direction sign for campsite – Philpin Farm, Chapel-le-Dale

C/45/45E Change of use of part of dwelling house to B&B accommodation and use of patio area to serve

 afternoon teas and light snacks to the public (part retrospective) – Shepherds Cottage, Winshaw,

 Chapel-le-Dale

**No objections were made to these applications**

45/2015/15879 Change of use from /shop with flat above to restaurant and takeaway – 15 Main Street

**Concerns were raised over the issue of litter and loss of local residential accommodation**

45/2015/15923 Single storey extension to existing Farmhouse to provide additional living accommodation

 (resubmission of withdrawn application 45/2014/14790), Broats House, Tatterthorn Road, Ingleton,

 LA6 3DU

45/2015/15906 Crown lift by 10%, crown thin by 20%, reduce long limbs growing towards house and balance on

 other sides to 1 no. Beech Tree – Highwood Cottage, 10 New Road, Ingleton LA6 3HW

**No objections were made to these applications**

**Permission Granted**

45/2015/15727 Construction of Timber Stables with a Tack Room

 Tatterthorn Lane, Ingleton, Carnforth LA6 3DS

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

a) To adopt Guidelines for Recording Parish Council Meetings

Draft Guidelines having been circulated it was proposed by Councillor McGonnigal and seconded by Cllr. Lis that and agreed this document be adopted. It was also agreed by the meeting that the Clerk should keep copies of the tapes for seven years.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** As AllSudz had withdrawn their bid for cleaning the toilets it was agreed by the meeting to accept the remaining tender from MHG Building Contractors Ltd under the terms of their quotation as stated in last month’s Minutes, ie.. £1050 plus VAT per 30 day month. It was reported that the WC donations boxes were full and the Clerk will see to their emptying. Cllr. Brown complained about the standard of Grasscutting in the park and after discussion it was agreed that a formal letter of complaint should be sent from the Chairman. Cllr. Macaulay suggested that the park toilets and the ceiling in the Community Centre car park should be repainted and it was agreed the Clerk should obtain quotations for the work.
2. **The Brow –** It was reported that some branches were obscuring a sign near the Community Centre and Cllr. McGonnigal will action this.
3. **Highways –** Cllr. Brown complained about the uneven pavement at the Community Centre Main Street entrance and a drainage gully at the top of Sammy Lane. The Chairman confirmed that these were issues which could be considered under the village regeneration proposal. Cllr. Macaulay complained about an disappearing kerbstone, obscuring branches on Thacking lane, and a substandard sign to Cold Cotes on the Clapham Old Road and the Clerk will report these matters.
4. **Street Lighting** – Cllr. McGonnigal reported a street light on Laundry Lane was on 24 hours and Cllr. Macaulay believed the was the case also for a light in the Community Centre Car Park, both matters will be reported by the Clerk. Cllr. Metcalfe raised the matter of the lighting schedule and the Clerk confirmed this had not been received. It was agreed the Clerk should write raising this matter with the contractors.
5. **Ingleton Community Centre** – It was reported a bench needed attention in the Community Centre Car Park near the Backgate entrance which the Clerk will report to CDC. Cllr. Lis reported that booking revenue was down slightly for the Centre but the members were pleased to hear that the Eon FIT payment for the quarter amounted to £921.
6. **Community Donations to consider donations to the Folk Festival and Settle Archive**

It was agreed to donate the amount as agreed at the precept meeting to the Folk Festival and to make no donation towards the cost of the Settle Archive.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **BMX Track – Acquisition of Middle School Site**

 This matter was discussed under item 10.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Ireton reported

 that he had recently received an email from NYCC confirming that subject to confirmation by the executive

 committee the disposal of the site to the Parish Council for the bmx project could go ahead. The Chairman

 thanked Cllr. Ireton for his efforts on this matter. Cllr. Lis informed members of the problems caused by local

 residents contaminating the paper recycling bins with polystyrene which greatly increased the costs of

 disposal. There was also frequently careless stacking of cardboard beside the bins. It was agreed the

 Clerk should make mention of this in the next newsletter article.

**11. CORRESPONDENCE**

**Emails**

8/6/15 Folk Festival requesting donation

9/6/15 Gillian Muir Clapham and Austwick Clerk re RTAs on A65

9/6/15 B. Dinsmore re acquisition of Middle school site

16/6/15 YLCA Community Energy Workshop

20/6/15 YLCA White Rose Update

30/6/15 YLCA Joint Annual Meeting Invitation

**Letters**

5/6/15 NYCC Community Award Scheme

8/6/15 The Clerk magazine

18/6/15 CDC Request for PC nominations for the Standards Committee

18/6/15 NYCC Request for Craven Area Committee PC representatives **it was agreed Cllr. Macaulay should be nominated**

20/6/15 CDC Notice of New Chairman for CDC, Robert Mason

18/6/15 Settle Stories donation request for archive

29/6/15 North West Animal Welfare re reindeers at Xmas late night shopping event

### 12. REPORTS

1. **Chairman** – The Chairman reported on the Village Regeneration proposals and the meeting due to take place tomorrow.
2. **Footpaths Committee** – The Chairman confirmed this had been postponed until September
3. **Clerk** - The Clerk reported that Yorkshire Water were not recommending the installation of a meter in the Community Centre car park WCs. A new rope had been ordered for the play area, and Mick Coggins instructed to replace the missing flagstones on the wall there as reported by Cllr. Emsley. The pothole in the Square had been reported and marked for action and the traffic cone removed from the street light in the Square. The boundary wall of the Community Centre had been reported to CDC.
4. **Swimming Pool** Cllr. Brown reported on the first month of the swimming pool’s opening for the season. There was sufficient staff and things were going well.

### 13. FINANCE

**a) To authorise signing of orders of payment** (Cllr. Lis left the meeting)

Cllr. Metcalfe proposed and Cllr. Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |
| --- | --- | --- |
| Eon | Streetlighting | 395.10 |
| Horton Ldscping | Grasscutting | 564 |
| Horton Ldscping | Grasscutting | 792.00 |
| Yorkshire Water | CC WCs supply | 809 |
| Yorkshire Water | Park WCs supply | 172.76 |
| Npower | Park WCs supply | 67.49 |
| Yorkshire Water | Drinking Fountain | 5.59 |
| BT |  Tel.&Brdband | 23.05 |
| Eon  | Streetlighting | 408.26 |
| Red Hot Pixel | WC sign | 117.60 |
| Envirocare | Laundry Lane Flrs | 562.80 |
| A. M. Hack | Clerk's Salary | 634.03 |
| Haworths | Payroll Svcs | 288.00 |
| J. Hartley & Sons | Cutting Brow | 307.20 |
| M.Coggins | Rprs play are&bnch | 54.00 |
| MHG Bdg Ctrs | Cleaning WCs | 1260.00 |

**Community Centre**

|  |  |  |  |
| --- | --- | --- | --- |
| 325 | HM Rev&Custom | PAYE | 1618.5 |
| 326 | Toobys | Cl.machines | 590 |
| 327 | Yorkshire Water | Supply | 1029.45 |
| 328 | S&M Fire Svcs | Ann. Inspctn | 260.4 |
| 329 | YPO | Cl.Supp | 256.64 |
| 330 | Olympia | Toilet Rolls | 13.5 |
| dd | Talktalk | Tel&Brdbnd | 41.69 |
| dd | Npower | Elec Supply | 22.97 |
| dd | Npower | Elec Supply | 482.9 |

Staff costs amounted to £1890.43

**b) To confirm instigation of workplace pension scheme with NOW pension providers** – it was proposed by Cllr. Macaulay and seconded by Cllr. Weaire and agreed that Haworth’s recommendation should be accepted and a pension plan put in place. *Cllr. Lis rejoined the meeting.*

# 13. ANY QUESTIONS/ITE MS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 3 August 2015 at 7pm at the Community Centre.