MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 3 January 2017**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE

Cllr. J. Emsley Cllr. J. Ward

Cllr. J. Metcalfe Cllr. J. Mckenzie Cllr. T. Macaulay

**In attendance:** Alison Hack

**This meeting was recorded under file PCJan2017**

1. **APOLOGIES**: D. McGonnigal

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library and 9 d), Cllr. Lis declared an interest in community centre staffing issues.
2. **To confirm the Minutes of the Parish Council Meeting held on 5 December 2016 and review matters arising**

The Minutes of the previous meeting having been circulated were approved by the members as a true record.

**i) Jenkins Beck** – The Clerk confirmed that an email requesting advice had been sent to Cllr. Ireton.

**ii) Christmas Lights –** Cllr. Emsley queried whether additional lights had been ordered to reach further up the High Street and the Clerk confirmed they had been delivered to the Centre. Cllr. Weaire suggested the lighting should also be extended to the 3 Horseshoes and Central Gardens.

**4 . REPORTS**

**Police** – In the absence of the police there was no report.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

1. **Residents Parking** – Cllr. Lis had received a letter from a local resident asking for support from the Parish Council for residents parking on Main Street. Cllr. Metcalfe maintained it had always been the Council’s position to support such schemes as long as it did not impact on local business. Cllr. Lis will prepare a response for the next meeting.
2. **Speed Restrictions on A65 –** Cllr. Lis had received a letter from a local resident asking for action to limit speeding on the A65 near the junction of Laundry Lane. After discussion it was agreed the Clerk should write to the police to request their support and advice on measures such as double yellow lines to restrict speeding vehicles. It was also agreed the boulders on the grass verge on the north Fiddle Case land should be removed.

**6. PLANNING**

**a) 45/2016/17539** Erection of Single Storey Extension to Rear, demolition of redundant Outbuilding, Replace Tarmac with Permeable Brick Paviors.

Scargill, 53 Main Street, Ingleton, Carnforth LA6 3HJ

**No objections were raised to this application**

**b) 45/2016/17587** Extension to Existing Pool Facilities

Leisure Centre, Stackstead Farm, Warth Lane, Ingleton, Carnforth LA6 3HS

**The members supported this application**

1. **45/2016/17595** Application for Advertisement Consent for 2 x Fascia (Only Logo Illuminated) – Signs A, C; 1 x Non-Illuminated Fascia – Sign B; 9 x Non-Illuminated Wall Double Sided Post Mounted Alluminium Panels – Signs D, E, F, G, H, I1, I2, J, K; 2 x Non-Illuminated Double Sided Post Mounted Aluminium Panels – Signs L, M; 2 x Totem Panels (Replacement) – Signs M1, M2.

Co-Op, Three Peaks Filling Station, New Road, Ingleton, Carnforth LA6 3DL

**The members commented that ‘No Entry’ signs on this site obstructed drivers’ lines of sight and concerns were raised regarding possible light pollution for nearby residents.**

1. **45/2016/17572** Erection of Detached Single Garage

10 New Road, Ingleton, Carnforth LA6 3HW

**The members supported this application**

1. **C/45/625B** Repair and Landscaping of Road Verges; tidying parking areas; provision of an aggregate footpath and installation of 2 No. interpretation audio posts

Blea Moor Common Road Junction, Chapel-le-Dale, Ingleton

**The members supported this application**

**7. MATTERS ARISING –**

**a) Co-option of Parish Councillor –**  It was agreed this matter should be postponed until the next meeting when Councillors would endeavour to canvass suitable candidates to write a letter of application to the Clerk.

b) Standing Order 38 – Resolution as to whether public should be excluded before discussion of 7c) – as there were no public present this resolution was passed over.

c) Standing Order 14 – Review of Pay and Conditions of Employees – *Cllr. Lis left the room*. Cllr. Metcalfe proposed that the Parish Council consider acceptance of a reasonable increase in salary for the community centre employees if recommended to do so by the Joint Management Committee at their meeting later in the month and this was agreed. *Cllr. Lis rejoined the meeting.*

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported a recent leak in one of the toilets, and confirmed that the new handrier and sensors had been installed. Discussion on the condition of the play area followed and it was agreed the Clerk should instruct greasing of the rocking horse and the replacement of the basket swing should be put on the agenda for the next meeting.
2. **The Brow –** Cllr. MacAulay reiterated his concerns about the weedy path on the steps with overgrown ivy leading down to the pottery and these matters were passed again to the Clerk for action.
3. **Highways** – Cllr. MacAulay raised the issue of the chestnut palings on Thacking Lane and Cllr. Emsley stated that they would be the responsibility of Highways. Cllr. Weaire commented on the recent repairs to the gullies on the A65 and the continuing subsidence at the junction of Main Street and the A65 was also discussed. The pothole near Tansy Terrace also remains unrepaired.
4. **Pump Track** – The Clerk reported that when the bike shelter was removed one of the acrylic sheets was damaged which would increase the cost of repairs by about £100, which was accepted by the meeting.
5. **Street Lighting** – In view of the impending Christmas the Clerk had requested tenders from the companies concerned to be considered at the February meeting.
6. **Ingleton Community Centre** – Cllr. Lis confirmed that the partition door had now been installed and was working well.
7. **Cold Cotes/Chapel le Dale –** No report

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman reported on progress. He suggested the Clerk should ascertain whether the solicitor had anything to report on the issue of the village square.

**b) Allotments** – Cllr. Lis had discussed this matter with CDC and he believed that planning permission could be achievable, although he advised consultation with local residents. Cllr. MacAulay reported on the progress regarding the allotments committee and confirmed that an agreement from United Utilities for access to the site should be forthcoming in the next month.

**c) B4RN** – Cllr. Metcalfe reported on the progress of this project.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis read to the meeting a letter from the Craven parking manager regarding the constant illegal parking by a particular vehicle, and the meeting was concerned to learn that no action had been taken due to considerations of cost. This was felt to be unacceptable by the members and it was agreed to support the Councillor in pursuing the matter. The Clerk will liaise with the Councillor to write an appropriate reply.

**11. CORRESPONDENCE – to action where appropriate**

Emails

9/12 NYCC Budget Consultation

12/12 SLCC White Rose Update

12/12 East Integrated Care Community

13/12 Draft Public Service Ombudsman Bill

17/12 SLCC re Extension of Referendum Principles

17/12 SLCC News Bulletin

17/12 Craven Branch Meeting

19/12 Isavealife Minutes

19/12 SLCC Clerk Vacancy

19/12 Seasons Greetings from Police Crime Commissioner

20/12 Police News

30/12 Consultation by Police Crime Commissioner

Letters

10/12 Mrs. B. Morphet – Letter of thanks for Xmas tree and lights

**13. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – No report
3. **Clerk** **-** The next meeting of the Joint Management Committee was to be held on 17 January, preceded by the Finance meeting.
4. **Swimming Pool** – No report

### 14. FINANCE

**a) To confirm review of the fund balances** – it was confirmed the finances for the financial year had been reviewed in the finance meeting which took place before the Parish Council meeting. The members had examined the estimated budget for the current year and taken account of the fund balances in setting next year’s precept.

**b) To confirm the setting of the precept for 2017/18** – at the recent finance meeting it had been agreed to set the precept at £90500. It was proposed by Cllr. Weaire and seconded by Cllr. Metcalfe and agreed by the members to confirm this decision with the split of funds being £52000 General Fund, £10000 Lighting Fund, and £28500 into the Community Fund

a) **To authorise signing of orders of payment** *Cllr. Lis left the room*

Cllr. Weaire proposed and Cllr. Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |
| --- | --- | --- | --- |
| 122 | J. Collier | Market Commission | **65.80** |
| 123 | Yorkshire Water | Drinking Fountn Supp | 5.82 |
| 124 | Horton Ldscpg | C. Gardens | 78.00 |
| 125 | Yorkshire Water | Park WCs | **174.57** |
| 126 | Yorkshire Water | CC car park WCs | **379.05** |
| 127 | Howsons Ltd. | WC handriers | **1477.20** |
| 128 | Eon | Street Light Supply | **373.40** |
| 129 | Craven District Co. | Peppercorn Rent | **4.00** |
| 130 | A. M. Hack | Advertisement | **245.09** |
| 131 | A. M. Hack | Printer | **58.62** |
| 132 | A. M. Hack | Tel.&Broadband | **34.97** |
| 133 | A. M. Hack | Clerk Salary | **675.30** |
| 134 | MHG Bdg Ctrs | Cleaning WC&ltr bins | 1333.99 |

Community Centre

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| --- | --- | --- | --- |
| 130 | M. Rogerson | Windows | **40.00** |
| 131 | Ben Steele | Repairs | **26.40** |
| 132 | SSE | Elec.supp | **217.79** |
| 133 | SSE | Gas supp | **976.32** |
| 134 | YPO | Materials | **97.19** |
| 135 | Yorkshire Wtr | Supply | **1125.19** |
| 139 | HM Rev&Custms | PAYE/NIC | **1952.83** |
| 140 | Talktalk | Tel.&Brdbd | **36.50** |
| 141 | Multiwal UK | Petition Door | 1379.82 |

Staff costs amounted to £1950.72

*Cllr. Lis rejoined the meeting.*

15. ANY QUESTIONS/ITEMS FOR DISCUSSION

Cllr. Weaire drew members attention to the healthcare restructuring proposals by NHS England.

The next Parish Council Meeting will be held on Monday 6 February 2017 at 7pm at the Community Centre.