MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 4 January 2016**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. J. Ward

 Cllr. A. Danskin Cllr. T. Macaulay

 Cllr. J. Emsley

 Cllr. J. Metcalfe

**In attendance:** Alison Hack, 3 members of the public.

**This meeting was recorded under file PCJan16**

1. **APOLOGIES**: Cllr. A. Danskin, Cllr. D. McGonnigal, Cllr. M. Howson

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in Community Centre staffing issues, Cllr. Weaire declared an interest in the library.
2. **To confirm the Minutes of the Parish Council Meeting held on 7 September 2015 and review matters arising**

Minutes of the previous meeting having previously been circulated were then proposed by Cllr Metcalfe and seconded by Cllr. Emsley, accepted by the meeting as a true record and duly signed by the Chairman.

1. **Parking** Cllr. Lis confirmed that CDC would be making provision for parking campervans in the Community Centre car park. After discussion on the problems of overnight stay campervans parking up in the Square it was agreed to consider the installation of a sign to prevent this and also to discuss improvements of the Square at the next meeting.
2. **Church Street Light** The Clerk confirmed the residents had been canvassed and since there were no objections she had instructed Howsons to improve the lighting.
3. **Light Sensors in Park Toilets** – The Clerk had requested a costing for installing light sensors and will chase this with Howsons.
4. **Donation Box** – Cllr. Weaire will contact J. Morphet regarding this.
5. **Local Housing** – Cllr.Lis had not contacted the housing developer but Cllr. Metcalfe updated the meeting on his position.

**4. REPORTS**

**Police** – In the absence of a police representative there was no report.

**Stories in Stone** – D. Gamble from the Yorkshire Dales Millenium Trust gave a report to members on a a conservation and community project in the Ingleborough area. It was agreed by members that this issue should go on the agenda for the next meeting as the Parish Council would be able to contribute ideas for activities.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**  A young local resident asked regarding the progress of the bike track and was informed there would be a meeting later in the month. Cllr. Lis urged him and other potential users to attend to provide much needed input.

A request for financial help was received from another local resident from Ingleton Keep Fit who asked the meeting for a donation to cover the cost of room hire for a meeting to raise funds for Cumbria flood relief. It was agreed by members that the Parish Council were unable to use public funds in this case but Cllr. Lis believed the joint management committee would look favourably on this at their meeting later in the month. Another local resident asked about the progress of the village action plan and the Chairman confirmed that he would get a meeting arranged. Cllr. MacAulay raised the issue of the Indian takeaway which he had been told did not have an extractor fan installed in accordance with the planning permission, although this was not the view of some at the meeting. Cllr. Lis undertook to contact the planning department to check. Cllr. Metcalfe updated members on the progress of the Chapel le Dale broadband group and also BARN.

**6. PLANNING**

45/2015/116438 Erection of Single Storey Side Extension

The Coach House, New Road, Ingleton, Carnforth LA6 3PR

**The members made no objections to this application**

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

 **a) Settle Pool request for support** – after discussion it was agreed that Ingleton Parish Council would support the continued provision of swimming facilities in the local area and the Clerk was authorised to write a letter of support.

**b) Double Yellow Lines on Oddies Lane** – further to D. Cairns email regarding local objections to the proposal it was agreed the Parish Council should proceed no further with this matter.

**c) Audit Changes** – The Clerk informed the meeting that this gave parish councils the opportunity to opt out of the government appointed choice of external auditor but she viewed this as problematic in their case.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported she understood from CDC that they were considering the removal of the asbestos soffits at no cost to the Parish Council which Cllr. Lis confirmed. She also informed the meeting that the painting of the toilets would be done this month.
2. **The Brow –** No report
3. **Highways** – Members voiced concerns regarding the number of blocked drains in the village. Cllr. Brown reported three blocked on Oddies Lane which had lead to water entering properties during the recent wet weather. The Clerk was also instructed to report the following drains: one on the Rake, by the Post Office, near Seed Hill Nursery, bottom of Croft Road, 3 on Main Street near Hollin Tree, Craven Heifer and near Howsons. Cllr. Ward also reported the subsidence near the Main Street/A65 junction had worsened and the Clerk will report this.
4. **Street Lighting** – Some of the lights reported at the previous meeting had been repaired, although the Clerk took a note of the faulty light at the top of High Street which she will report. The lighting schedule had also been updated on Dropbox.
5. **Ingleton Community Centre** – Cllr. Weaire commented on the front door to the centre which remained faulty. Cllr. Ward thanked all those who helped clear up the refuse left after the Christmas celebrations at the Centre, which Cllr. Lis confirmed were considerable.
6. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe updated members on the Boundless broadband project at Chapel le Dale which he believed would come into effect in the next two to three months. He will also bring the issue of the Stories in Stone project up with the Chapel le Dale group as they may have ideas to contribute.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **a) BMX Track – Acquisition of Middle School Site**

Cllr. Lis confirmed that a meeting would be held on Monday 25 January at 7pm with Cllrs. Howson, Metcalfe, Bruce Dinsmore and himself together with as many potential users as possible to take the project forward. It was agreed that signage of the site should also be considered at this meeting. Cllr. Ireton recommended that the boundary of the site should be marked out and the Clerk will forward the relevant information to Cllr. Metcalfe.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Ireton informed members that the NYCC budget was to be cut by £21 million, which was by a much greater percentage than urban areas, and in particular London districts. Cllr. Emsley asked about the decision structure in both County and District Councils and was answered by Cllr. Ireton and Lis. Cllr. MacAulay commented on what he felt was a waste of funds cutting verges in October. Cllr. Lis showed a map to the meeting with the extended boundaries of the YDNP.

**11. CORRESPONDENCE**

Emails

10/12 David Cairns re Double Yellow Lines on Oddies Lane

14/12 Settle Pool Request for Support

26/12 YLCA re Queen’s 90th birthday

26/12 YLCA Changes to Audit Regime

26/12 YLCA Letter re membership subscription rates

26/12 YLCA White Rose Update

4/1/16 Austwick Parish Council re support for Settle Pool

Dropbox

 J. Smith MP Schedule of Surgeries

 CDC Letter and posters re rough sleepers

Ingleton Playgroup response to PC request

### 12. REPORTS

1. **Chairman** – No report
2. **Footpaths Committee** – No report
3. **Clerk** - **Precept Meeting** – members were reminded of the meeting arranged for 12 January at 7pm.

 **Park** and Play Area – The treework requested by W. Tooby required planning permission and forms

had been submitted to Planning by the Clerk. Three additional ropes had been ordered for the second

 horizontal scramble net.

 **Website** – the Clerk was experiencing problems with the website and could not update it.

1. **Swimming Pool** – No report.

### 13. FINANCE

**a) To authorise signing of orders of payment** *(Cllr. Lis took no part in this item)*

Cllr. Brown proposed and Cllr.Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 117 | 6 | dd | Howsons | CCTV Service | 156.00 |
| 118 | 2 | dd | A. M. Hack | Clerk Telephone | 27.75 |
| 119 | 13 | dd | Yorkshire Water | Drinking Fountain | 5.59 |
| 120 | 18 | dd | Yorkshire Water | CC WC supply | 648.55 |
| 121 | 18 | dd | Yorkshire Water | Park WC supply | 211.79 |
| 122 | 1 | dd | A. M. Hack | Clerk Salary | 638.35 |
| 123 | 20 | dd | MHG Building Ctrs | Cleaning WC | 1302.00 |

**Community Centre**

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| --- | --- | --- | --- | --- |
| 120 | 365 | HM Rev&Customs |  PAYE/NIC | 1718.92 |
| 124 | dd | Talktalk | telephone | 37.99 |
| 125 | 366 | MHG Building Ctrs | Guttering | 31.20 |
| 126 | 367 | M. Rogerson | Windows | 40.00 |
| 127 | 368 | Yorkshire Water | Supply | 1062.12 |

Staff costs amounted to £1924.85

**b) Community Donations – to consider a donation towards village website and Ingleton Playgroup**

# A letter giving further details of the financial position of the group had been received and after discussion it was proposed by Cllr. Metcalfe, seconded by Cllr. Emsley and agreed that a donation of £300 be given.

# 13. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 1 February 2016 at 7pm at the Community Centre.