MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 6 February 2017**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE

 Cllr. J. Emsley Cllr. J. Ward

 Cllr. J. Metcalfe Cllr. J. Mckenzie Cllr. M. Howson Cllr. T. Macaulay

**In attendance:** Alison Hack, Cllr. D. Ireton, 4 members of the public

**This meeting was recorded under file PCFeb2017**

1. **APOLOGIES**: D. McGonnigal

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library and 8f), Cllr. Lis declared an interest in community centre staffing issues and an item of planning. Cllr. Howson declared at interest in item 8e) and an item of planning.
2. **To confirm the Minutes of the Parish Council Meeting held on 3 January 2017 and review matters arising**

The Minutes of the previous meeting having been circulated were proposed by Cllr. Emsley, seconded by Cllr. Ward and accepted by the members as a true record.

**4 . REPORTS**

**Police** – The police officer present reported on recent crime statistics for the area and replied to several questions from members on various issues.

**Savalife Campaign** – Laraine Sullivan reported on the significant progress of this campaign and requested the parish council to cover an additional defibrillator under their insurance, to be sited at the Station Inn. This was agreed to by members.

**B4RN Project** – J. Rogers reported on the progress of this project.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) Supermarket** - One member of the public asked if there was any basis that a leading supermarket chain was to develop the old Daleswear site, but the members believed this was merely a rumour.

**ii) Bollards for the Square** – after considering a couple of examples Cllr. Howson agreed to assess the siting of proposed bollards in the Square and send a plan to the Clerk. Cllr. Lis will contact the planning department to ascertain whether permission is required. A letter had also been sent to the parking manager at Craven requesting a meeting to discuss parking issues within the village.

iii) **Ingleton Bandfire Event** – Cllr. Emsley reported on a recent meeting from a group organising this event which had requested use of the Middle School field for its event in the autumn. It was agreed that permission should be given for one year only.

**6. PLANNING**

*Cllr. Lis took no part in discussion on planning*

 **a) 45/2016/17539 Erection of Single Storey Extension to Rear**. Demolition of redundant Outbuilding,

 Replace Tarmac with Permeable Brick Paviors.

Scargill, 53 Main Street, Ingleton, Carnforth, LA6 3HJ

**The members made no objections to this application**

 **b) 45/2016/17595** **Advertisement Consent for 2xFascia Signs**

 Co-op, Three Peaks Filling Station, New Road, Ingleton, Carnforth LA6 3DL

 **The members objected to this application on the basis that these signs did not accord with a**

 **recent review of signage in the village.**

1. **45/2016/17579 Change of Use from Residential to Commercial for sole use of Childminding**

 133 New Village, Ingleton, Carnforth LA6 3DJ

 **The members objected to this application on the basis that it would entail the removal of an unit of**

 **affordable housing within a residential area.**

**7. MATTERS ARISING –**

**a) Co-option of Parish Councillor –**  The Clerk read two application letters to the meeting and it was voted to accept S. Brash as the new Parish Councillor. Cllr. Macaulay abstained from the vote

**b) Land Behind Burnmoor Crescent** – The Clerk reported that Yorkshire Housing were willing to lease the land to the Parish Council. It was agreed the Clerk should obtain details of the proposed lease from Yorkshire Housing.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** It was agreed to accept the quotation from Playdale for £1843 to replace the basket swing and the quotation from Howsons to upgrade the CCTV system for £1850 although Cllr. MacAulay voted against the upgrade.
2. **The Brow –** The work to clear the steps opposite Curlew Crafts had been completed.
3. **Highways** – Cllr. Ward confirmed that Thacking Lane had been tarmacked. Cllr. MacAulay complained about poor line markings on the A65. The issues of the rusty bus stop and the hole in the pavement near the A65/Bentham Road junction were also raised and the Clerk confirmed these matters had been reported.
4. **Pump Track** – The Chairman queried whether a risk assessment had been done on the pump track and was informed that Cllr. McGonnigal was dealing with this.
5. **Street Lighting** – *Cllr. Howson left the room.* Only one tender had been received which was opened by the Chair and read to the meeting. It was agreed to accept the tender from Howsons Ltd. For a 3 year contract. *Cllr. Howson rejoined the meeting.* The lights in Central Gardens were discussed as their timers were out of kilter and it was agreed that Howsons should install the same trigger system as the street lights to resolve this problem.
6. **Ingleton Community Centre** – Cllr. Metcalfe reported on the recent JMC meeting which had agreed to recommend an increase of 1.6% rise to Community Centre staff. Cllr. Metcalfe proposed, Cllr. Emsley seconded and it was agreed by the meeting with the understanding it should apply to all Parish Council staff.
7. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe reported on the rapid progress of the B4RN project.
8. **Tenders for Cleaning Public WCs and General Maintenance** – *Cllr. Mckenzie left the room*. the meeting considered companies and individuals to invite to tender for these contracts. It was agreed to approach MHG Building Contractors and All Sudz for cleaning the public toilets, and M. Coggins, Horton Landscaping, and MHG Building Contractors for General Maintenance. *Cllr. Mckenzie rejoined the meeting.*

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman reported on progress.

**b) Allotments** – Cllr. MacAulay reported on the recent consultation with local residents and it was agreed to proceed with the planning application and in due course accept an allotment agreement from the Bull Land Trust for the Near Bull Close field. Cllr MacAulay was advised to call a meeting of the Bull Land trustees to agree an approach to the Charities Commission to confirm the legality of leasing field to Parish Council and to request the land agent to arrange a short term grazing contract with the existing tenant.

**c) B4RN** – Cllr. Metcalfe reported on the progress of this project. An email had been received requesting financial support for the project, and after discussion it was agreed by the meeting not to donate funds in this case.

**d) Skateboard Project** – Cllr. Lis reported on the progress of this project, and Cllr. Ireton confirmed that funds towards the project would be forthcoming from their locality awards. Cllr. Lis moved that this offer of funding be accepted, seconded by Cllr. Metcalfe and agreed by the meeting.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Ireton reported that the budget for NYCC will be set next Wednesday at an increase of 3.99%. He also reported that NYCC will be putting in a bid for funds to repair the Jenkins Beck railings and if successful will instruct the work.

**11. CORRESPONDENCE – to action where appropriate**

Emails

3/1 Environment Agency re flood risk

3/1 NHS Blood Donation campaign

3/1 WWI Beacon of Lights event

9/1 YLCA Training on Planning and Neighbourhood Development

12/1 B4RN Request for Donation

23/1 YLCA Allotments Training

25/1 YLCA Minutes and Agenda for Joint Executive

25/1 Lune Valley Housing invitation to talk on Community Land Trusts

25/1 YLCA Sale of MUGA

25/1 Stories in Stone Update and Training event

25/1 Isavealife Campaign

31/1 YLCA White Rose Update

3/2 Westminister Briefing Women in Local Government

3/2 Hannah Lambert re bonfire night event

3/2 Ylca Rural Affordable Housine Schemes

3/2 NYCC Countryside Access review of ROW management

4/2 Hannah Lambert re use of land at iCentre

Letters

 16/1 CDC Parking Manager re removal of Van

 17/1 CDC Local Green Space draft Craven Local Plan

 17/1 CDC Assessment of Sites as Potential Local Green Space designations – draft

 Craven Local Plan

 6/2 Yorkshire Dales Society – conservation

**13. REPORTS**

1. **Chairman** – The Chairman reported the library would be receiving a £4000 grant from NYCC.
2. **Footpaths Committee** – Cllr. Emsley requested a meeting be called to consider the NYCC review of ROW management.
3. **Clerk** **-** There was a meeting of the library volunteers recently and three new volunteers were due to start training.
4. **Swimming Pool** – No report

### 14. FINANCE

a) **To authorise signing of orders of payment** *Cllr. Lis left the room*

Cllr. Metcalfe proposed and Cllr. Ward seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 135 | gfl | dd | Horton Ldscpg | C. Gardens | 78.00 |
| 136 | stm | dd | Howsons | Street Light Mtnce | **4458.66** |
| 137 | s13 | dd | Howsons | Xmas lights | **314.40** |
| 138 | brep | dd | Howsons | WC duct repairs | **83.40** |
| 139 | brep | dd | Howsons | new handrier WC | **358.80** |
| 140 | stm | dd | Howsons | New Street Light | **1620.00** |
| 141 | sun | dd | YLCA | Allotment training | **115.00** |
| 142 | s13 | dd | Eon | Fldltg St. Marys | **30.10** |
| 143 | sls | dd | Eon | Street Light Supply | **317.79** |
| 144 | tut | dd | Npower | CC Public WCs Supp | **192.03** |
| 145 | stm | dd | ENWL | Reconn. New Light | **1881.19** |
| 146 | sun | dd | A. M. Hack | Petty Cash | **50.00** |
| 147 | aa | dd | A. M. Hack | Clerk Salary | **657.30** |
| 148 | ab | dd | A. M. Hack | Tel.&Brdband | **37.99** |
| 149 | s13 | 140 | M. Oversby | Xmas Tree | **360.60** |
| 150 | brep | 141 | J. Hartley | Laundry Land Flwrbds | **348.00** |
| 151 | tcl | dd | MHG Bdg Ctrs | Cleang WC&ltrbins | 1333.99 |

Community Centre

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 142 | 462 | Toobys | Xmas Light | **7.98** |
| 143 | 463 | Howsons | Repairs | **600.00** |
| 144 | 464 | Ben Steele | Maintenance | **85.75** |
| 145 | 465 | M. Rogerson | Windows | **40.00** |
| 146 | 466 | Village News | Papers | **51.75** |
| 147 | 467 | YPO | Clng&Statnry | **243.90** |
| 148 | dd | Talktalk | Tel.&Brdbd | **34.45** |

Staff costs amounted to £2085.23

*Cllr. Lis rejoined the meeting.*

15. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 6 March 2017 at 7pm at the Community Centre.