MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 2 February 2015**

**PRESENT:** Chairman C. Lis OBE Cllr. P. Weaire Cllr. S. Brown Cllr. D. McGonnigal

 Cllr. J. Ward Cllr. T. Macaulay

 Cllr. J. Emsley Cllr M. Howson

 Cllr. A. Danskin Cllr. J. Metcalfe

**In attendance:** Alison Hack, Parish Clerk, Cllr. Ireton and 2 members of the public.

**This meeting was recorded under file A1**

1. **APOLOGIES**: None
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in any discussion of staffing issues at the Centre, Cllr. Weaire declared an interest in the Library and Cllr. Howson in item 8d).

**3. MINUTES** of the previous meetings having been circulated, Cllr. Brown and Cllr. McGonnigal proposed and seconded that the Minutes of 5 January be accepted as a true record. Cllr. Weaire and Cllr Metcalfe proposed and seconded that the Minutes of the 12 January be also approved, which set the precept for 2015-16 at £89000, split between the General Fund (£52000), the Community Fund (£27000) and the Lighting Fund (£10000) Both Minutes were duly signed by the Chairman.

**4. REPORTS**

**Police** – In the absence of a police representative there was no report.

**Lorraine Sullivan** spoke to members on the defibrillator provision in Ingleton and the importance she felt it had for the community. She had helped to initiate the Ingleton CPR and AED Project which aimed to raise funds to increase the provision of defibrillators. Discussion followed on the ways the Parish Council might help and it was agreed the option of purchasing a defibrillator would be considered by the Parish Council.

Tony Hudson spoke to members on his involvement with the patients’ representative council which aimed to improve disabled access to the Bentham and Ingleton surgeries. He passed photographs to the members showing the access to Ingleton surgery, and the disabled bay opposite. Cllr. Ireton undertook to confer with NYCC with a view to improving the situation by dropping the kerb and perhaps moving the disabled bay clear of the dropped kerb opposite. Cllr. Weaire suggested a speed bump raising the level of the road to make wheelchair access easier, and Cllr. Ireton will ascertain the best solution with Highways.

**5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS**

Cllr. Emsley queried the date of the meeting with the Crime Commissioner and this was confirmed by the Clerk to be 9 February at 6.30pm. Discussion followed on the lack of public transport to Harrogate which would cause some residents real difficulty and it was agreed these matters should be raised with the Crime Commissioner. Cllr. Ward reported on the lack of publicity for the mobile NatWest Bank van and it was agreed the Clerk should make posters publicizing this. Cllr. Howson also suggested emailing a circulation list from people registering on the website and it was agreed this would be a good idea.

**6. PLANNING**

45/2014/15329 1 No. Ash – Reduce Tree by 25%

 16 Uppergate, Ingleton, Carnforth LA6 3BD

**No objections were made to this application.**

Permission Granted

45/2014/15237 Removal of the B1 Restriction to change use of Property from a Live/Work Unit to Dwelling

 (Use Class C3) (Re-Submission of Previous Application 45/2014/14235)

 Cod Bank Barn, Clapham, Lancaster LA2 8HY

45/2014/15198 Construction of Single Storey 2 Bedroom Building with Workshop

 Stacksteads Farm, Ingleton LA6 3HS

45/2014/15276 Fell 1 No. Yew

 St. Mary’s Church, Main Street, Ingleton, Carnforth, LA6 3EG

Permission Refused

45/2014/15238 1 No. Beech (T1) – Crown Reduce by 3m and Crown Clean

 10 New Road, Ingleton, Carnforth LA6 3HW

**7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS –** Cllr MacAulay complained about the correspondence box which by the time it reached him often contained out of date correspondence. He mentioned in particular the letter from Citizens Advice requesting a donation, but was informed that the Parish Council was unable to donate to national organisations. Cllr. Weaire voiced strong concerns regarding the removal of the Government’s requirement to provide affordable housing in YDNPA and urged members to write to the local MP to object.

**8. MATTERS ARISING –**

1. **Park/Toilets –** The Clerk reported most of the ropes had been replaced on the piece of play area equipment and she had contacted Playdale for another rope. Moles had returned to the park and Cllr. Metcalfe agreed to supply the number of a local molecatcher. The Clerk also reported the honesty boxes had now been installed in the public toilets.
2. **The Brow –** Only one quotation had been received and it was agreed that the Clerk should pursue the outstanding quotation and the meeting would delegate the decision to the Chairman and Cllr. Metcalfe once it arrived.
3. **Highway Faults** – Comments were made on the condition of Main Street. Cllr. Metcalfe commented that an inspector had viewed Oddies Lane.
4. **Street Lighting** – Cllr. Howson updated members on the progress of recent street light repairs and the Clerk had received a report on a faulty street light on Backgate, which had been passed to Howsons.
5. **BMX Track** The Chairman reported that he had been informed that this would not go ahead until progress had been made on the Extra Care Housing development, which was not likely to go forward this year. Under the Section 106 agreement £17,500 had to be used by December 2015 and he was anxious these funds should not be lost to the community. He suggested to members this sum should be directed to the Splash Park, if this qualified as a suitable recipient, which he would ascertain. After some discussion Cllr. Lis proposed, seconded by Cllr. Howson and a vote was taken which agreed that the priority for funding should be firstly the BMX track, followed by the Splash Park and then the Play Area. Cllr Macaulay proposed an amendment to invite input from the community but could obtain no second. Cllr. Lis stressed that any further delay could lose the funds to the village. Cllr. Macaulay proposed and Cllr. Weaire seconded and it was agreed that the Middle School site should be declared a community asset, and Cllr. Emsley also suggested a time table should be proposed for future negotiations with NYCC.
6. **Ingleborough Community Centre** – Cllr. Lis commented that the IRCA had strongly supported increased defibrillator in the village. There had been problems with the broadband provision at the Community Centre.
7. **Cold Cotes/Chapel le Dale** – Cllr. Metcalfe had received a complaint about a water course in the centre of the village which had been obstructed by a new house. A load of gravel had been tipped into the culvert and it was agreed the Clerk should write requesting action on this.
8. **Allotments** – Cllr. MacAulay reported on his progress and will be arranging a site visit with A. Whelan from Craven District Council to assess possible sites.
9. **Community Emergency Plan** – It was agreed Cllr. Lis and Cllr. Weaire will update this document.
10. **Tenders** - It was agreed to invite tenders for the work in Central Gardens from Horton Landscaping, J. Hartley and Sons and Envirocare Maintenance Solutions. Regarding the cleaning of the public toilets it was agreed the Clerk should approach MHG, All Sudz Cleaners and the Ingleton Waterfalls Walks Company. The cleaning contract should be for two years with an option to break in case of closure.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Ireton informed members that NYCC are looking at combined authority with the Districts but none looked particularly attractive. He also reported on a meeting with W. Tooby and A. Whelan in the park which proved productive.

**10. Correspondence**

1. CDC Dragons Den 2015
2. Craven DC requesting replacement Parish Reps for Standards Committee by 27 February
3. CDC Parish Liaison Meeting 24 March
4. YLCA Advice Note on Elections
5. Haworths Accountants – advice on setting up employee pensions
6. NYCC re reduction of street lighting times
7. Rural Housing Alliance – Practical Guide for Parish Councils on Affordable Housing
8. Clerks and Councils Direct
9. SLCC The Clerk magazine
10. Julian Smith MP with surgery times
11. Howsons – Street Light report

These items were placed in the wallet for circulation to members.

### 11. REPORTS

1. **Chairman** – No report
2. **Footpaths Committee** – No report
3. **Clerk** - 1940’s weekend organisers had requested approval for the road closure which was agreed. The Clerk requested additional signatories for the Community Centre Account and it was agreed to appoint Cllrs. Danskin, Metcalfe, Ward and Brown and Cllr. Lis to be removed as a signatory. It was also agreed by the meeting that the Clerk should complete the forms necessary to enable her to make electronic payments online once these had been authorised by the Parish Council. The Clerk also confirmed the next meeting of the Joint Management Committee was to take place on 24 February.
4. **Swimming Pool** Cllr. Brown confirmed the AGM was later this month.

### 12. ACCOUNTS

It was proposed by Cllr. Metcalfe and seconded by Cllr. Brown that the following accounts be paid:

|  |  |  |
| --- | --- | --- |
| Howsons Ltd. | Street Light Maintenance | 2964.96 |
| Howsons Ltd. | Street Light Maintenance | 648.00 |
| Howsons Ltd. | CCTV service | 156.00 |
| Howsons Ltd. | Xmas lights | 1264.63 |
| A. Hack | Petty Cash Float | 25.00 |
| Eon | Floodlighting St. Marys | 29.51 |
| Eon | Street Light Supply | 255.07 |
| A. Hack | Meeting Recorder | 215.99 |
| Envirocare Mce Sols. | Central Gardens | 79.50 |
| YLCA | Housing Report | 1.80 |
| A. Hack | Clerk's Tel.&Brdband | 22.60 |
| M. D. Oversby | Xmas tree | 204.00 |
| A. Hack | Clerk's Salary | 622.67 |
| Bradford CC | Replacement Xmas lights | 934.80 |
| MHG Bdg Ctrs | Honesty Box | 198.00 |
| MHG Bdg Ctrs | Cleaning Toilets | 1302.00 |
| Canon Group | Sanitary Hire  | 140.40 |

Cllr Lis handed the Chair to Councillor Metcalfe and Cllr. Emsley proposed and Cllr. Ward seconded that the undernoted accounts should be paid.

**Community Centre**

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| --- | --- | --- | --- | --- | --- |
| 139 | 302 | Olympia Supplies | Toilet Rolls | 13.5 | 2.25 |
| 143 | dd | Talktalk | Phone | 35.27 | 5.88 |

Staff Costs amounted to £1721.93

*Cllr Lis then resumed the Chair*

# 13. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 2 March 2015 at 7pm at the Community Centre.