MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 7 August 2017**

**PRESENT: Chairman P. Weaire**  Cllr. C. Lis OBE

 Cllr. J. Metcalfe Cllr. J. McKenzie

 Cllr. S. Brash Cllr. T. Macaulay Cllr. M. Howson Cllr. D. McGonnigal

**In attendance:** Cllr. D. Ireton, Alison Hack, 1 member of the public

**This meeting was recorded under file PCAug2017**

1. **APOLOGIES**: Cllrs. J. Emsley

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest on staffing issues at the Community Centre and Cllr. Howson in an item of planning and 7e).
2. **To confirm the Minutes of the Parish Council Meetings held on 3 July and review matters arising** The Minutes of the previous meeting having been circulated the Minutes were proposed by Cllr. Lis, seconded by Cllr. McAulay, accepted by the members as a true record and duly signed by the Chairman.
3. **Autumn Event** – to consider request for Xmas street lights to be turned on – it was proposed by Cllr. Lis, seconded by Cllr. McAulay and agreed that the lights should be turned on early and remain on until Christmas.
4. **Riverside Park**– S. Sunter, CDC asked the Parish Council to resolve that the Master Plan for the Riverside Park be adopted and the Parish Council work with CDC to achieve its aims. Cllr. Lis proposed, Cllr. Howson seconded and this was agreed by the meeting.
5. **Signage** – S. Sunter, CDC asked the Parish Council to resolve that the existing village centre signs be refurbished and updated, and that costings for the four proposed Gateway signs be obtained. After some discussion regarding the design this was proposed by Cllr. Howson and seconded by Cllr. Lis and agreed by the meeting.
6. **REPORTS**

i) **K. Clark NYCC Assistant Director NYCC Extra Care** Housing reported on the issue of ECH as it related to Ingleton and explained the processes involved in providing these developments in the Craven Area. The Chairman thanked her for attending and hoped that the Parish Council would be kept up to date on any possible developments in the future.

ii) **C. Beebe, Coop** reported on the proposals to expand the Three Peaks garage on the A65 and handed round information sheets on the development. Cllr. McAulay asked about the possibility of installing a post office in the Coop premises, but C. Beebe did not feel this was a realistic possibility. Cllr. Metcalfe queried the space available for delivery vehicles and C.Beebe confirmed that shared space for this would be provided. The issue of barriers to prevent access after closing was discussed but requirements imposed by the Highways Authority made the installation of gates impractical. On the matter of including toilets for public use, C. Beebe confirmed that he would feed this back to the relevant management. Cllr. Metcalfe suggested the installation of a community noticeboard might be of benefit and the Coop representative agreed that many Coop stores had such and took a note. Cllr. McAulay asked that screens be installed during the works to reduce the nuisance to nearby properties, and he was assured that all regulations regarding building works would be adhered to. On the concerns raised regarding drains the members were also informed that a full drain survey and assessment of the existing drains had been done. Discussion followed on the matter of pedestrians crossing the A65 to visit the store, and the feasibility of installing a pedestrian crossing.

**iii)** – The police representative reported on the incidents in the area over the past month, which included theft of spirits from the Coop on the A65, a second break in and theft from a company at the industrial estate, and criminal damage at the 1940’s event. There had been 9 crimes and 43 incidents for the area in total so it had been a busy month.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

1. **PLANNING**
2. 45/2017/18091 Installation of outdoor waterplay equipment to create a splash park in association with Ingleton Outdoor Swimming Pool including removal of existing trees, partial demolition and alteration of existing buildings, erection of new storage, pump room and changing room buildings and installation of associated hard landscaping and boundary treatments – Outdoor Swimming Pool, The Square, Ingleton, Carnforth LA6 3EG

**The members supported this application**

1. 2017/18312/HH Construction of new front Porch and Rear Extension, demolition of existing garage and construction of new detached double garage, Loen, Croft Road, Ingleton
2. 45/2017/18027 – Increase in Roof Pitch and create new first floor to form home office/gymnasium

 Ingleholme, Croft Road, Ingleton Carnforth LA6 3BZ

1. 2017/18169/HH Proposed New Garage, Rock Cottage, Philpin Lane, Chapel Le Dale
2. 2017/18327/VAR Removal of condition 2 of planning permission 5/45/100A relating to occupancy restriction. La Casarella, 23 Main Street, Ingleton, Carnforth LA6 3EH.

**The members had no comments to make on these applications**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** two estimates for work on the ash in the park had been received, from G. Charlesworth to crown reduce by 25-30% for £325 and from Acorn Tree Services to pollard at £440 both amounts are net of VAT. After discussion it was agreed to accept G. Charlesworth’s estimate for the work. Quotations had also been received for felling the sycamore near the drinking fountain as follows:

G. Charlesworth £684

 Acorn Tree Services £590

It was proposed by Cllr. Metcalfe, seconded by Cllr. Brash and agreed by the meeting to accept the quotation from Acorn Tree Services and the Clerk was authorised to apply for consent from the planning authority for works to both trees.

1. **The Brow –** As the Clerk had previously reported to members the contractor for cutting the Brow had been unable to cut this area and requested that the job be done by another contractor, and had offered to cover any additional cost. The Clerk had obtained a quotation from J. Hartley & Sons for the contract, of £288 per cut (net of VAT); plus 2% increase per year and it was proposed by Cllr. Howson, seconded by Cllr. Metcalfe and agreed that the contract with the current contractor be terminated and offered to J. Hartley & Sons, to run until October 2019.
2. **Highways** – Concerns were raised about the number of potholes on Main Street, and the Clerk will contact Highways. The Chairman stated that a request for reinstallation of bus stop at the end of Laundry Lane or appropriate road markings should be made. The Clerk will also report blocked drains on the Rake, near the garage on the A65, Craven Heifer and Crofts Barn. The Clerk had been requested to report uneven pavement on the approach to the Community Centre and had sent in photographs.
3. **Pump Track** – Cllr. Howson suggested the Parish Council might consider the complete tarmacking of the pump track to extend to other group users and proposed that the remaining area of land should have jumps installed for more experienced riders. Cllr. Ireton confirmed that this proposal was likely to be acceptable to NYCC. After discussion Cllr. Lis requested Cllr. Howson come up with some designs and this could be discussed further at the next meeting.
4. **Street Lighting** – Cllr. McGonnigal confirmed the street light near Seedhill was still not working and the Clerk will contact Howsons.
5. **Ingleton Community Centre** – Cllr. Lis reported that the IRCA had instructed works to upgrade the reception office which was due to start this week. With regret he also reported the playgroup had now disbanded although there were some alternative bookings to fill the gap this left. The IRCA had obtained funding for a high quality projector which will be used for films/theatre productions.
6. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe had been in contact with Environmental Health regarding dumping on common land at Cold Cotes and reported the matter was being dealt with by CDC.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Allotments** – Cllr. Metcalfe proposed, Cllr. McAulay seconded and it was agreed to go ahead with the agreement with United Utilities for access to the proposed allotment site. The Parish Council also agreed to accept of legal costs involved, amounting to £500. A meeting with the local residents was also planned.

**b) B4RN** – Cllr McGonnigal reported that the first chamber is being installed in the field this week.

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**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Ireton had received complaints about a sign obscured by garden planting on Main Street, which had now been actioned. Superfluous cable ties on posts had been removed in the village and the Councillor will be contacting Highways regarding the number of unused posts in the village centre. The Chairman asked whether there was any further development on the issue of Jenkins Beck, but the Councillor had no current information on this matter. Cllr. Lis informed members of a ‘zero tolerance’ policy from Craven that was beginning to result in both prosecutions and fines on litter, fly tipping and dog dirt but stressed this campaign was very much dependant on the local community reporting to CDC.

**11. CORRESPONDENCE – to action where appropriate**

**Emails**

10/7 NYCC hazardous Household Waste Consultation

10/7 CDC property for rent

10/7 SLCC Training Events in July

14/7 D. Gibson re FP 5.26/28 Back Gate

14/7 YLCA Minerals & Waste Joint Plan Addendum

14/7 P. Weaire re Local Plan

17/7 NY Police Working Better Together Consultation

18/7 YLCA Training Events July/August

31/7 NALC Chief Executive Bulletin

1/8 YLCA on Reform of Data Protection Legislation

6/8 YLCA Training Information

**Dropbox**

 Lune Valley Rural Housing Association – Annual General Meeting

 MP Surgery

 Resolution Register

 United Utilities Terms for Access

 United Utilities Plan of Site

**13. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – No report
3. **Clerk** **-** A resident at Clarrick Terrace had requested that a street sign be installed, as since the building of Clarrick Close there had been many misdeliveries by the post office. It was agreed by members to support this proposal.
4. **Swimming Pool** – No report

### 14. FINANCE –

### a) To authorise signing of orders of payment and online payments

Cllr. Metcalfe proposed, Cllr. Brash seconded and it was agreed to authorise the undernoted invoices for payment

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| --- | --- | --- | --- |
| 50 | EON | Floodlt St. Marys | 25.80 |
| 51 | Horton Ldscpg | Grasscut June/July | 1152.00 |
| 52 | Horton Ldscpg | Weedkiller | 66.00 |
| 53 | IRCA | Autmn Event Donation | 500.00 |
| 54 | WaterPlus | Supply CC WCs | 13.13 |
| 55 | WaterPlus | Supply Park WCs | 13.54 |
| 56 | WaterPlus | Drinking Fountain | 13.54 |
| 57 | J. Hartley | Laundry Lane Beds | 539.20 |
| 58 | Yorkshire Water | Drinking Fountain | 7.93 |
| 59 | Eon | Street Light Supply | 878.51 |
| 60 | Npower | CC WCs Supply | 264.19 |
| 61 | A. M. Hack | Clerk Salary | 667.82 |
| 62 | A. M. Hack | Land Reg. Fees | 59.88 |
| 63 | A. M. Hack | Tel & Broadband | 37.49 |
| 64 | CC A/C | Internal Transfer | 140.00 |
| 65 | MHG Bdg Ctrs | Cleaning WCs |  1111.66 |

Community Centre

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| --- | --- | --- | --- | --- |
| 62 | 504 | Waterplus | Supply | 12.72 |
| 63 | dd | Johnson Flrg | Hall Floor | 1238.40 |
| 69 | 509 | JW Garnet Elec. | Washer/Dryer | 493.99 |
| 70 | 506 | Olympia Supplies | Toilet Rolls | 26.98 |
| 71 | 507 | CDC | Waste Coll. | 16.31 |
| 72 | 508 | M.Rogerson | Windows | 40.00 |
| 73 | dd | Talktalk | Tel&Brdbd | 36.71 |
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Staff costs amounted to £2269.18

15. ANY QUESTIONS/ITEMS FOR DISCUSSION

None

The next Parish Council Meeting will be held on Monday 4 September 2017 at 7pm at the Community Centre.