MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 3 August 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. D. McGonnigal

 Cllr. A. Danskin Cllr. T. Macaulay

 Cllr. J. Emsley Cllr. J. Metcalfe

**In attendance:** Alison Hack, Parish Clerk, Cllr. D. Ireton, 2 members of the public.

**This meeting was recorded under file PCAugust151&2**

1. **APOLOGIES**: Cllr. J. Ward, Cllr. M. Howson
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in Community Centre staffing issues, Cllr. Weaire declared an interest in the library and item 8h..
3. **To confirm the Minutes of the Parish Council Meeting held on 3 July 2015 and review matters arising**

Minutes of the previous meeting having previously been circulated were proposed by Cllr. Metcalfe, seconded by Cllr. McGonnigal and accepted by the meeting as a true record and duly signed by the Chairman. Cllr. Lis queried Cllr. Macaulay’s concerns regarding vibrations from the quarry blasting affecting residents in Thacking Lane, but the Councillor had investigated and admitted there was no basis for this. Discussion on the levels of quarry traffic in the village followed and it was agreed the Clerk should write to YDNPA Planning and also NYCC Highways to request the restriction of HGV traffic between the hours of 6am-6pm.

**4. REPORTS**

**Police** – Comments were raised on the non-appearance of the police at the Parish Council meeting and Cllr. Macaulay will contact them on this matter.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

A member of the public complained about the uncut verges along the path between Croft Close and Red Ash Lane and it was agreed the Clerk should request Horton to provide a quotation for a single cut, and also ascertain whether they had cut it in the past. It was agreed by members that if the cost was £200 or less the Clerk should instruct the work. Discussion followed on the issue of grass cutting in the village and it was agreed that the grasscutting contract should be reviewed at the next meeting. It was suggested the Clerk should contact Kirkby Lonsdale parish council to ask who cut their grass. Comment was made on the rubble and general rubbish that had been tipped down the banking at the end of Thacking Lane. Another member of the public raised the issue of illegal parking at the top of Backgate opposite the High Street junction and it was agreed the Clerk should write to the police to draw their attention to this matter. Cllr. Brown queried whether the situation regarding allotments, but Cllr. MacAulay stated he had been unable to progress this. Cllr. McGonnigal reminded Cllr. Lis he was to contact Malham to research the idea of donations boxes on the highway. Cllr. Macaulay raised the issue of the people living parked up on the layby on Hawes Road and Cllr. Lis confirmed that they had been visited by the YDPA enforcement officer and the matter was in hand. Cllr. Lis voiced his concerns regarding Jenkins Beck, which had recently overflowed due to obstruction from debris and it was agreed the Clerk should write to Highways and the Environment Agency to request the watercourse be cleared.

**6. PLANNING**

**No objections were made to these applications**

a) 45/2015/15978 Construction of 3 Bedroom Dwelling with attached Garage and Outbuilding

 Panwell Cottage, Back Gate, Ingleton LA6 3BJ

**Members asked that this proposed development should not infringe on the vehicular access and public right of way to the rear of the property**

b) C/45/606B Conversion of Outbuilding into Ancillary Living Accommodation

 Colt Park Farm, Gauber Road, Ingleton

c) C/45/469C Change of use of land to domestic garden curtilage, repositioning of boundary wall

 construction of detached garage, garden store and associated driveway works

 2 Richmond House, Ingleton

d) 45/2015.16039 Change of Use of Land from School Sports Field to Public Recreation Ground that will be

 used for A Skate Park and Pump Track

 Playing Field, Ex Middle School Site, Back Gate, Ingleton, Carnforth LA6 3BT

**There were no objections to these applications.**

**Permission Granted**

C/45/622E/AA Consent to display one direction sign for campsite – Philpin Farm, Chapel-le-Dale

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

a) To review Parish Council insurance cover – The issue of whether the public toilets needed cover for asbestos risk was raised and it was agreed the Clerk should ascertain whether this was applicable.

b) It was agreed to put the Fire and Rescue Services consultation document on the Agenda for the next meeting for further discussion.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported the new rope and bolt covers had been installed and additional bolt covers ordered. The broken flags on the wall had been repaired. The interpretation board in the park had been repaired and it was agreed the Clerk should request M. Coggins to paint the shaft. There had been some problems with a hand washer in the Community Centre car parks and the Clerk suggested this should be budgeted for next year. She was pleased to report £316 had been received in donations for the toilets. Three quotations had been received for repainting the toilets as follows:

Chris Tyrie £700

Wonderwall Decorating £1200

M. Rucastle £920

 It was proposed by Cllr. Metcalfe, seconded by Cllr. Emsley and agree to accept Mr. Tyrie’s quotation for the

 work. The issue of the recent incident where someone was locked into the toilets was commented on and the

 Clerk will speak to the cleaner to ensure this does not happen again.

1. **The Brow –** The Clerk had obtained a quotation for £60 to remove the young rowan growing out of the top of the wall at the east end of the Brow and it was agreed to accept this and the Clerk will instruct the work.
2. **Highways –** Cllr. Metcalfe confirmed pending work on Oddies Lane but was concerned about the poor state of road markings in the village and it was agreed the Clerk should contact Highways. Cllr. Macaulay was also worried about subsidence on Thacking Lane and the Clerk will raise this matter.
3. **Street Lighting** – Cllr. Lis had received a text from Howsons apologising for being unable to provide the lighting schedule and confirming faulty lights on Raber Top Lane and adjacent to the 3 Horseshoes. Cllr.McGonnigal confirmed the light on Laundry Lane was still on 24 hours a day and the Clerk will report this again.
4. **Ingleton Community Centre** – Cllr. Lis reported on the recent Joint Management meeting. Cllr. Metcalfe raised the matter of the Constitution and it was agreed that under item 1 the numbers of committee members should be reduced to 5 and under item 8 the sentence inserted to read *“No profit will be taken by either organisation if the reserves fall below £80,000*”. It was agreed this matter should be placed on the Agenda for approval at the next meeting.
5. **Cold Cotes/Chapel le Dale –** No report

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **a) BMX Track – Acquisition of Middle School Site**

 Cllr. Lis and Cllr. Ireton updated members on the current position regarding this project. It was agreed the

 Clerk should alert the Parish Council solicitor about the impending purchase of the land.

 **b) Post Office in Village Centre** – There had been no progress on this matter.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Macaulay raised the matter of the lack of disabled parking bays near the library and Cllr. Lis took a note. The Chairman reported on the recent reevaluation of library services and its likely effect on Ingleton library. Cllr. Ireton spoke to the members on the issue of Extra Care Development proposals throughout the county.

**11. CORRESPONDENCE**

Letters

13/7/15 M. Gudgeon Horton Landscaping re Grasscutting

14/7/15 Julian Smith re Great British High Street Awards

9/7/15 Fire and Rescue Service Consultation

13/7/15 Clerk Magazine

9/7/15 Lune Valley AGM

YLCA Annual Review

24/7/15 Craven District Council nominations for Craven Community Champion Awards

Emails

9/7/15 J. Lis re Library Services Review

9/7/15 re Ingleton Village Action Plan

10/7/15 Ben Ayres re quarry planning application

13/7/15 S. Wilson re BMX track

14/7/15 Gillian Muir re A65 safety

14/7/15 NYCC Police Survey

17/7/15 NYCC Police Annual Report

17/7/15 SLCC News Bulletin

22/7/15 ROSPA Notification of Play Area Inspection

22/7/15 CDC re Community Champion Awards

22/7/15 YDPA Planning re quarry extension planning application

24/7/15 Public Sector Newsletter

24/7/15 Police Meeting 28 July

29/07/15 YDPA Local Plan 2015-2030

30/7/15 YLCA Admin Good Neighbours Scheme

 31/7/15 NHS Airedale invitation to AGM

### 12. REPORTS

1. **Chairman** – No Report
2. **Footpaths Committee** – Cllr. Emsley commented on an email recently received from NYCC regarding volunteers working on local rights of way.
3. **Clerk** - The Clerk reported the workplace pension scheme had been signed up for.
4. **Swimming Pool** Cllr. Brown reported problems with lifeguard availability and the management committee’s proposal to join up with Craven Volunteers Association and it was felt it might prove of some benefit.

### 13. FINANCE

**a) To authorise signing of orders of payment** (Cllr. Lis left the meeting)

Cllr. Metcalfe proposed and Cllr.Brown seconded and it was agreed that the undernoted invoices be paid:

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| --- | --- | --- | --- | --- | --- |
| 58 | 13 | 55 | Craven DC | Planning Fee | 192.50 |
| 59 | 6 | 56 | M. Coggins | Repairs Play Area | 87.80 |
| 60 | 14 | dd | Eon | Fldlightg St Marys | 29.04 |
| 61 | 2 | dd | A. M. Hack | Clerk Tel&Brdband | 17.98 |
| 62 | 6 | dd | Playdale Plygrds Ltd | Rope&bolt covers | 90.38 |
| 63 | 21 | dd | OCS Group UK | Sanitary Hire | 182.40 |
| 64 | 1 | dd | A. M. Hack | Clerk Salary | 638.35 |
| 65 | 15 | 57 | Yorkshire Water | Survey Fee | 117.24 |
| 66 | 7 | dd | Horton Ldscpg | Grasscutting | 792.00 |
| 67 | 20 | dd | MHG Contractors | Cleaning WCs | 1302 |

**Community Centre**

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| --- | --- | --- | --- |
| 331 | Olympia Supp. | Toilet Roles | 40.50 |
| 332 | Village Newsagnt | Newspapers | 53.60 |
| 333 | Rob Jones | Plumb Reprs | 23.39 |
| 334 | A1 Spr Skips | Skip Hire | 230.29 |
| dd | Talktalk | Tel.&Brdbad | 37.33 |
| 335 | MHG Contractors | Laying Path | 290.40 |

Staff costs amounted to £2221.38

# 13. ANY QUESTIONS/ITE MS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 7 September 2015 at 7pm at the Community Centre.