MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 3 April 2018**

**PRESENT: Chairman** P. Weaire Cllr. J. McKenzie

Cllr. J. Ward Cllr. S. Brash

Cllr. J. Emsley

**In attendance:** Alison Hack, 1 member of the public

**This meeting was recorded under file PCTapesApril18**

1. **APOLOGIES**: Cllrs. M. Howson, J. Metcalfe and D. McGonnigal

1. **DECLARATIONS OF INTEREST** **–** None
2. **To confirm the Minutes of the Parish Council Meetings held on 5 March and review matters arising** The Minutes of 5 March were proposed by Cllr. Emsley, seconded by Cllr. McKenzie and approved by the meeting as a true record.
3. **REPORTS**

**Police** – An email had been received and circulated prior to the meeting giving details of crime statistics in the area over the past month.

1. **ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) May Election Campaign**

The Chairman stood and addressed the meeting on statements made by Councillor MacAulay in his campaign leaflet which has been circulated to many houses in the parish, as well as an article printed in the Craven Herald. The Chairman strongly refuted the assertions made by the Councillor and gave evidence in support of his views. He informed members that he believed that there had been an infringement of election rules in this case and had reported the matter to both the Craven monitoring officer and the election office. All members present supported the Chairman’s statement, and Councillor Emsley commented that he felt Councillor MacAulay had tarnished the reputation of both past and present Parish Council members.

A member of the public from Chapel le Dale also spoke to members about the campaign leaflet in question, and expressed her anger at the opinions printed, which inferred Ingleton was in decline and also undermined the reputation of a parish council that had worked so hard for the benefit of its parish. A round of applause followed her statement and she was thanked by the members for her support.

1. **PLANNING**

**2018/19056/HH** Single storey extensions to front and rear, demolition of garage, store and shed and replacement with combined garage/store. Block-paving of front lawn to form additional parking area

51 Burnmoor Crescent, Ingleton, Carnforth LA6 3BS

**The members made no objections to this application**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported there was some problems with the lighting in the car park toilets and she had informed Howsons.
2. **The Brow** The Clerk reported the application for consent for treeworks for the four Corsican Pines had been submitted to the planning authority.
3. **Highways** – Cllr Brash commented that there seemed to be little maintenance of the local roads and the meeting agreed there were a lot of potholes.
4. **Pump Track** – The Clerk had received no confirmation from Councillor Howson who was going to ascertain that the quotation considered from Clark & Kent included the extra areas of track that had been put. This matter was deferred to the next meeting.
5. **Street Lighting** – The following street lights were reported to be faulty: 14 Main Street, Ferncliffe on Main Street, 9 Burnmoor Crescent and High Street near the Wheatsheaf. The Clerk will report these matters to the contractors.
6. **Ingleton Community Centre** –The Clerk reported that a date had been set for replacing the windows in the library and additional furniture for the foyer was being purchased.
7. **Cold Cotes/Chapel le Dale –** No report
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team –** The Chairman had brought copies of the recent email from A. Laycock to the meeting and confirmed that CDC were going through the tender process for the refurbishment of the signs.

**b) Allotments** – The Clerk circulated copies of Appendix 1 which showed the amendments to the Head Lease between the Bull Land Charity and the Parish Council. The following matters were **agreed:**

i) To accept the head lease subject to the amendments under Appendix 1

ii) The under lease between the Parish Council and the Allotment Association was accepted without amendment.

iii) To accept the necessary legal costs for both leases of £1073 plus VAT.

iv) To accept Charlesworth Tree Care’s quotation for £544.20 (inc.VAT) and confirm the Clerk’s instruction to Charlesworth to proceed with the gate, after which the track will be constructed.

**c) B4RN to consider riverside park scheme –** Councillor Emsley reported on the progress of the ducting on Croft Road, the primary school grounds, Ellerington Close and Whernside Close

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** In the absence of either Councillor there was no report.

**10. Annual Parish Council Meeting** – to confirm date of meeting. It was agreed by the meeting this should take place on Tuesday 1 May and will be followed by the May Parish Council meeting.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

**Emails**

7/3 J. Thistlethwaite thanks on behalf of primary school for support

8/3 Stories in Stone re restoration of milestones funding

8/3 YDNPA Management Plan 2018/24

11/3 M. Sutton re Sherlock Holmes

11/3 M. Sutton re Village Action Plan

12/3 NALC Chief Executive Update

15/3 NYCC Review on Vehicle Activated signs

16/3 PCC re improvements in 999 and 101 Services

19/3 Ben Nattrass CDC Elections briefing

27/3 A. Laycock – Update on Signage

27/3 YDNPA Spring 2018 Parish Forum

3/4 B. Parsons police report

**Dropbox**

Autumn Event – Letter of Thanks

Resolutions Register

Clark & Kent quotation to tarmac pump track

**11. REPORTS**

1. **Chairman** – The Chairman commented on positive changes to the local bus services
2. **Footpaths Committee** – Cllr. Emsley will seek an update on the Backgate footpath issue from Nicky Bunting, Rights of Way Officer
3. **Clerk** **-** The year end accounts will be circulated to members in the next couple of weeks and will be placed on the Agenda for approval at the next meeting.
4. Swimming Pool –.No Report

### 12. FINANCE –

**a) To authorise signing of orders of payment and online payments** –

Cllr. Ward proposed, Cllr. Emsley seconded and it was agreed to authorise the undernoted invoices for payment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | sun | dd | CC A/C | Room Hire | 171.00 |
| 2 | S137 | dd | B4RN | Room Hire | 30.00 |
| 3 | gfl | 171 | J. Hartley | Laundry Lane Flowerbd | 86.40 |
| 4 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1111.66 |
| 5 | tcc | dd | CDC | Park WC Rates | 2984.58 |
| 6 | tcc | dd | CDC | Park CC carpark Rates | 1824.00 |
| 7 | tw | dd | Charlesworth | Treeworks on Brow | 588.00 |
| 8 | brep | dd | Howsons Ltd. | Repairs to WCs | 466.42 |
| 9 | sls | dd | Eon Ltd. | Street Light Supply | 403.25 |
| 10 | sub | dd | YLCA | Subscriptions | 557.00 |
| 11 | aa | dd | A. M. Hack | Clerk Salary | 667.82 |
| 12 | ab | dd | A. M. Hack | Clerk Tel&Brdband | 39.99 |
| 13 | sun | 172 | Bull Land Charity | Allotment Rental | 200.00 |

Community Centre

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 557 | M. Rogerson | Windows | 80.00 |  | 12 | dd | Ms A. Hack | wages | 123.95 |
| 2 | 558 | Olympia Supplies | Toilet Rolls | 23.97 |  | 13 | dd | Mrs. L. Heald | wages | 30.64 |
| 3 | 559 | J. T. Atkinson | Frame Ties | 6.48 |  | 14 | dd | Ms J. Lis | salary | 1486.84 |
| 4 | 560 | SSE | Elec.Supply | 99.27 |  | 15 | dd | Mrs. M. Whitfield | wages | 132.16 |
| 5 | 561 | CDC | Dog Bags | 149.98 |  | 16 | 564 | Waterplus | Water Supply | 674.31 |
| 6 | 562 | SSE | Gas Supply | 1357.72 |  | 17 | 565 | Howsons Ltd. | Elec.Works | 461.40 |
| 7 | 563 | PK Roofing |  | 115.20 |  | 18 | 566 | Broadstock Off. | Furniture | 1098.00 |
| 8 | dd | Mrs. K. Allsopp | wages | 91.29 |  | 19 | dd | Talktalk | Brdbnd&Tel | 44.36 |
| 9 | dd | Mrs. E. Bailey | wages | 34.53 |  | 20 | 567 | HM Rev&Cus | PAYE | 1892.80 |
| 10 | dd | Mrs. A. Brown | wages | 130.95 |  | 21 | 568 | Village Newagent | Newspapers | 71.05 |
| 11 | dd | Mr. J. Goodman | wages | 447.04 |  | 22 | dd | SSE | Elec. Supply | 2078.89 |

Staff costs amounted to £2477.40

**13. ANY QUESTIONS/ITEMS FOR DISCUSSION**

The next Parish Council Meeting will be held on Tuesday 1 May 2017 at 7.30pm at the Community Centre, preceded by the Annual Parish Council meeting at 6.30pm.