MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 3 April 2017**

**PRESENT:** Chairman P. Weaire Cllr. M. Howson

 Cllr. J. Emsley Cllr. D. McGonnigal

 Cllr. S. Brash Cllr. J. Mckenzie

**In attendance:** Alison Hack, 2 members of the public, 1 police representative

**This meeting was recorded under file PCApril2017**

1. **APOLOGIES**: Cllrs. J. Ward, C. Lis OBE, T. Macaulay, J. Metcalfe

1. **DECLARATIONS OF INTEREST** **–** None
2. **To confirm the Minutes of the Parish Council Meeting held on 6 March 2017 and review matters arising**

The Minutes of the previous meeting having been circulated were proposed by Cllr. Emsley, seconded by Cllr. McGonnigal and accepted by the members as a true record and duly signed by the Chairman

**4. REPORTS**

**Police** – The police officer present reported on recent crime statistics for the area there had been 46 incidents over the past month including 4 road traffic accidents, four crimes including 2 assaults, a theft of sheep and another theft of two mountain bikes. The police officer reported that there had been an arrest in connection with the string of burglaries in January. Regarding the recent fire at the industrial estate there was no evidence to suggest it had been other than accidental.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) Autumn Event**- H. Lambert spoke to members regarding the arrangements for this event and the safety issues that had concerned Councillors. The proposed floodlighting for the pump track trials would be done professionally and marshalling for the increase in traffic on Low Demesne. Cllr. Howson suggested that nearby residents should be informed of the event and after discussion Cllr. Emsley proposed, Councillor McGonnigal seconded and the members agreed to give permission for the use of the pump track.

ii) **Abandoned Car** – Cllr. McGonnigal raised the issue of a car that had been abandoned on the Community Centre car park and the Clerk will inform property management services at Craven District Council.

**iii) Swimming Pool Splash Zone** – W. Tooby reported to members the difficulties he was having progressing this matter through the planning process, which was heard with concern from members. He felt the splash zone had been sidelined by the Parish Council in favour of other projects, and that resources were in danger of being spread too thin. The Chairman asserted that the Parish Council would do its best to support the Swimming Pool Committee in this project and suggestions were made regarding help through the planning process.

**6. PLANNING**

**a) C/45/307M** Installation of replacement weighbridge and weighbridge office, Ingleton Quarry.

**b) 45/2017/17869** Change of Use from Existing Building on the iCentre Site from its Current Light Industrial Use (B1) Status to that of a Gym (Use Class D2)

**c) 45/2017/17868** Application to Remove Condition No. 16 of Original Planning Consent Reference 45/2012/13174 to allow permanent use of the Elliot Building

**No objections were made to these applications**

**7. MATTERS ARISING –**

**a) Land Behind Burnmoor Crescent** – After a short discussion it was proposed by Cllr. Emsley, seconded by Cllr. Mckenzie and agreed to proceed with the agreement with Yorkshire Housing to acquire the piece of land for a picnic area. The Clerk was instructed to contact Yorkshire Housing to produce an agreement.

**b)** **Community Emergency Plan** – The Chairman commended those members of the Council who had been involved in auctioning the CEP during the recent incident at the industrial estate. Cllr. Emsley reported briefly on the meeting with R. Derry, Emergency Planning Services, and the Clerk commented that there would be some amendments to the Plan after which she would circulate a copy to members.

**c) Annual Parish Council Meeting and Annual Parish Meeting** – It was agreed that the Annual Parish Meeting would be held at 7pm on Thursday 18 May 2017, followed by the Annual Parish Council Meeting on 5 June at 7pm.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** It was agreed that MHG Contractors Ltd. be invited to tender for cleaning the toilets and other quotations sought by the Clerk for this contract.
2. **The Brow –** No report
3. **Highways** – Cllr. Weaire reported that the gulleys on the A65 had been marked for repair.
4. **Pump Track** – Cllr. Howson informed members that a stone picking evening was planned at the track the following Wednesday. The Chairman asked regarding the risk assessment and it was agreed the Clerk should contact B. Dinsmore for a copy of the Airville risk assessment as a sample.
5. **Street Lighting** – Cllr. Howson reported the light near the viaduct had been repaired and the light in the Square was waiting for a part. Cllr. Brash reported a light in New Village had lost its cover and the Clerk will pass this on to the contractors.
6. **Ingleton Community Centre** – The Clerk reported that the Joint Management Committee meeting had been postponed to later in the month and the management of the library had been taken on from 1 April.
7. **Cold Cotes/Chapel le Dale –** No report.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman would be contacting S. Sunter and confirmed the work on all signs had been done.

**b) Allotments** – Cllr. Mckenzie commented on Cllr. MacAulay’s recent email regarding the opinion of local residents towards the proposed allotments which did not seem to accord with those that attended at the previous Parish Council meeting. Cllr. MacAulay was also now proposing access at the other end of the site which ran contrary to the current planning application now being processed. The Chairman believed that once the planning application had been approved it would be up to the allotments committee to take the project further.

**c) B4RN** – See above

**d) Skateboard Project** – The Clerk reported on the results of the recent consultation which had been disappointing and will send information to Cllr. Howson for posting on the pump track social media page.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** In the absence of either Councillor there was no report

**11. CORRESPONDENCE – to action where appropriate**

a) It was proposed by Cllr. McGonnigal and seconded by Cllr. Emsley and resolved that the Ingleton Swimming Pool is officially registered as an asset of the Ingleton Rural

 Community Association CIO

**Emails**

13/3 Hannah Lambert re use of Pump Track

14/3 SLCC re Precept Restraint

14/3 Community Emergency Plan Draft Press Release

16/3 SLCC White Rose March Update

16/3 SLCC Promotion of Better Broadband

16/3 NYCC Draft Service Level Agreement for Library

16/3 IPC Allotment Agreement

22/3 WaterAid Cycle Charity Event

23/3 Stories in Stone Annual Celebration

22/3 Oaks Pit Disaster Commemoration

22/3 Pump Track event in support of OGUG

26/3 Dales Community Archives website launch

28/3 YLCA Planning Seminar

**Letters**

 Craven Wanderers – letter of thanks for usage of the ex Middle School Site

 IRCA – Requesting that the Ingleton Swimming Pool is officially registered as an asset of the

 Ingleton Rural Community Association CIO

 W. Tooby – letter in response to skateboard project

 Pensions Letter to PC Employees

**13. REPORTS**

1. **Chairman** – The Chairman reported on a recent meeting regarding health and social welfare in Bentham and there was a conference planned in June which he hoped some Councillors would attend.
2. **Footpaths Committee** – No report
3. **Clerk** **-** The half yearly VAT claim had been submitted and the accounts would be subject to their annual audit later in April. The parish council accounts would be forwarded to members and be approved at the next meeting.
4. **Swimming Pool** – No report

### 14. FINANCE

a) Appointment of Yorkshire Audit as internal auditor – it was proposed by Cllr. Emsley, seconded by Cllr. Howson and agreed to appoint Yorkshire Audit as internal auditor for the current year.

b) **To authorise signing of orders of payment**

Cllr. McGonnigal queried the invoice from Fairhurst Stone which had been overlooked by that company since last May and the Clerk was requested to check this invoice. With this proviso Cllr. Brash proposed and Cllr. McGonnigal seconded and it was agreed that the undernoted invoices be paid:

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| --- | --- | --- | --- |
| 1 | SSE | Park WC Supply | 5.36 |
| 2 | Fairhurst Stone | Scalpings for Pump T. | 506.16 |
| 3 | CDC | Com.Centre WCs | 1770.80 |
| 4 | CDC | Park WCs rates | 2695.49 |
| 5 | YLCA | Subscription | 548.00 |
| 6 | City Bradford MDC | Xmas lights | 390.00 |
| 7 | Yorkshire Water | Drinking fountain | 4.21 |
| 8 | Yorkshire Water | Park WC Supply | 382.22 |
| 9 | Eon | Street Light Supply | 360.80 |
| 10 | A. M. Hack | Tel.&Broadband | 32.05 |
| 11 | MHG Building Con | Cleaning WCs | 1333.99 |
| 12 | J. Hartley &Sons | Repairing verges | 130.80 |
| 13 | Horton Landscaping | Grasscutting | 528.00 |
| 14 | A. M. Hack | Clerks Salary | 657.3 |

Community Centre

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| 471 | Drainaway | drains | 160.00 |
| 472 | Yorkshire Water | Supply | 1498.84 |
| 473 | SSE | Supply | 805.33 |
| 474 | SSE | Supply | 934.56 |
| 475 | R. Jones | Plumbing | 79.99 |
| 476 | M. Rogerson | Windows | 40.00 |
| 477 | CDC | Dog Bags | 144.00 |
| 478 | Olympia Supplies | Toilet Rolls | 37.77 |
| dd | Talktalk | Tel.&Brdbnd | 35.41 |
| 479 | Howsons | Fire Alarm | 210.00 |
| 486 | HM Rev&Customs | PAYE/Nat. Ins | 1773.23 |

Staff costs amounted to £2376.60

15. ANY QUESTIONS/ITEMS FOR DISCUSSION - The Chairman closed the meeting.

The next Parish Council Meeting will be held on Tuesday 2 May 2017 at 7pm at the Community Centre.