MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 7 April 2015**

**PRESENT:** Chairman C. Lis OBE Cllr. P. Weaire Cllr. S. Brown Cllr. D. McGonnigal

Cllr. J. Ward Cllr. T. Macaulay

Cllr. J. Emsley

**In attendance:** Alison Hack, Parish Clerk, Cllr. Ireton and 46 members of the public.

**This meeting was recorded under file A4/5**

1. **APOLOGIES**: Cllr. A. Danskin, Cllr M. Howson, Cllr. J. Metcalfe
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in any discussion of staffing issues at the Centre, Cllr. Weaire declared an interest in the Library.

**3. MINUTES** of the previous meetings on 2 and 13 March having been circulated, Cllr. Weaire and Cllr. Ward proposed and seconded that they be approved with the amendment under item 4 of the meeting of the 2 March that Cllr. Ward raised the matter of the illegal parking near Reid House. This amendment was agreed, the Minutes were approved and duly signed by the Chairman.

**4. REPORTS**

**Police** – In the absence of the police there was no report.

**Debby Kuhlman** reported on the Overground/Underground event and asked the Parish Council to donate £700 towards this year’s event. The Chairman confirmed the matter was on the Agenda for discussion.

**5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS**

A local resident raised the matter of the name sign at Oddies Lane and the Chairman assured her that the matter was already scheduled with Craven District Council.

**Post Office** – this issue had brought most of the remaining residents present to the meeting and discussion followed on the difficulties of siting it within the village centre. The Chairman spoke for all the members stating he very much wished to see a permanent full time Post Office located within the village centre. Cllr. Macaulay moved and the Chairman seconded and it was agreed that a steering group should be set up to take this matter forward. Four Councillors should be appointed and the remainder of the committee appointed at a public meeting to be held on 9 April.

**6. PLANNING**

45/2015/15578 Erection of 3 No. Hoarding Signs to Entrance of Ingleton Industrial Estate

Ingleton Industrial Estate, New Road, Ingleton, Carnforth LA6 3NU

45/2015/15544 5 No. Ash Trees Crown Lift

Church Croft, 17 Main Street, Ingleton Carnforth LA6 3EF

**no objections were made to these applications**

C/45/69C Change of Use of Ground Floor from Guest House (C1) to Tea Room (A3), retaining guest house dining facility

Bridge End Guest House, Mill Lane, Ingleton

**Cllr Weaire queried the lack of toilet facilities for the proposed tea room and it was agreed this comment will be conveyed to the planning authority**

**Permission Granted**

C/45/622D Change of use of part of OS Field No. 2495 for seasonal campsite and conversion of adjacent traditional barn to provide for associated facilities,

And to accommodate permanent snack bar.

Philpin Farm, Chapel-le-Dale, Ingleton SD 742779

C/45/469B Erection of Detached Garage and Outbuilding, together with works to driveway and associated landscaping

2 Richmond House, Hawes Road, Ingleton.

45/2914/15210 Change of Use to Retail and Mail Order Distribution Centre with Ancillary Office and Warehouse (Retrospective)

Daleswear Ltd., New Road, Ingleton, Carnforth, LA6 3HL.

**7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS –** A letter had been received from a resident complaining about the lack of a footpath on a section of Main Street. Cllr. Weaire commented on the difficulties of installing a footpath at that point and the Chairman suggested that Highways be contacted about traffic calming measures.

**8. MATTERS ARISING –**

1. **Park/Toilets –** Cllr. Danskin asked regarding the donations for the toilets and the Clerk confirmed £92 had been received in March. Cllr. Emsley asked about the water meter for the car park toilets and the Clerk stated that she had contacted Yorkshire Water regarding the high bills and there had been no problem with the meter. It was agreed by members that she should investigate the cost of a drain check between the meter and the premises.
2. **The Brow –** Cllr. Macaulay circulated a document with a photograph of a hanging branch on the Brow and it was agreed this should be removed. It was also suggested by the Chairman that regular visits to the site from the Brow Committee should be initiated and there should be a meeting next month. The Clerk undertook to circulate the tree management schedule for the Brow that had been drawn up some years ago.
3. **Highways –** The proposed changes to NYCC’s grasscutting service were discussed, Cllr. Emsley proposed, Cllr. Brown seconded it was agreed not to take over this service.
4. **Street Lighting** – The Clerk had received notice from Eon of a change in tariff and had obtained provisional prices from three companies for the unmetered supply. It was agreed that the Clerk should negotiate the best price for three years if possible.
5. **Cllr**. **Macaulay’s Motion** – The Chairman reiterated the decision of the extraordinary meeting on 13 May that he should meet with the Councillor to amend the use of language in the report supporting the motion and this was agreed by the meeting. Cllr. Weaire read to the meeting a statement which made clear his very strong objections to discussing any matter couched in the terms the Councillor had used, and at the conclusion was thanked for this by several of the other members of the Committee.
6. **Ingleborough Community Centre** – Cllr. Lis was pleased to report that the year end figures show a profit. Cllr. Weaire reported on the successful open event at the library and the commemorative mosaic was now ready to be installed. The Clerk confirmed the next meeting of the joint management committee was due on 28 April.
7. **Cold Cotes/Chapel Le Dale** – No report
8. **Community Donations** The Chairman read to members a letter from Ingleton in Bloom requesting a donation for their work. The members agreed unanimously that they should be supported in their work and it was decided to donate amount requested of £288.44. The matter of a donation towards the Overground/Underground festival was also discussed and it was proposed by Cllr.Macaulay, seconded by Cllr. McGonnigal and agreed to donate £700 subject to receipt of satisfactory accounts.
9. **Code of Conduct** – This document had been circulated which included Appendix A. The Chairman moved, seconded by Cllr. McGonnigal and it was agreed that the Code of Conduct be adopted.
10. **Annual Parish and Annual Parish Council Meeting** – It was agreed that the APCM should precede the June Parish Council meeting. Members were requested to email the Clerk with their availability in May so that a date could be set.
11. **Employees Pensions** (The Chairman left the room and Cllr. Weaire took the Chair) Cllr. Brown and Cllr. Danskin proposed and seconded and it was agreed that the Clerk should contact Haworths & Co. to set up a pension scheme for the Parish Council employees. The Chairman rejoined the meeting.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Ireton reported that NYCC were now willing to release the Middle School site for the skateboard park, and the £17200 planning gain was fit for the project. Cllr. Weaire voiced his appreciation to Cllr. Ireton for forwarding this matter.

**10. Correspondence**

1. CDC – Letter re Standards Committee re nominations process
2. Rural Housing Trust – Letter and advert for resale of house at Manor Close
3. CDC – Changes to Waste Collections – Paul Florentine – **members agreed to invite to parish council meeting.**
4. **CDC –** Publicity on Le Petit Depart cycling event 31 May.
5. NYCC Craven Area Committee
6. HMG – re Pensions
7. Clerk Magazine and Clerks & Councils Direct
8. Country Watch Newsletter

These items were placed in the wallet for circulation to members.

### 11. REPORTS

1. **Chairman** – The Chairman reported on the recent CEP meeting and confirmed that a new plan should be produced by the Clerk in due course. He asked the meeting for volunteers for the steering group for the Post Office. Cllrs. Macaulay, Emsley and the Chairman will go on this committee.
2. **Footpaths Committee** – Cllr. Emsley reported on the recent Footpaths Meeting.
3. **Clerk** - **Accounts** – the Clerk will send out copies of the year end accounts and confirmed the supporting paperwork will be available for inspection at the Community Centre on 16 April between 2-4pm

**Street Sign Name** – It was agreed that Reid Close was the preference of the members for the new development near Reid House.

1. **Swimming Pool** Cllr. Brown confirmed the cleaning of the pool was to take place on 12 April and the pool would be opening between 31 May to 31 August. Prices were to remain the same this year.

### 12. ACCOUNTS

Cllr Lis handed the Chair to Councillor Weare and left the room. and Cllr. Emsley proposed and Cllr. Ward seconded that the undernoted accounts should be paid.

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| --- | --- | --- | --- |
| 42 | Ingleton PC | Room Hire | 294.00 |
| 43 | IRCA | Photocopying | 15.05 |
| 44 | M. Coggins | Reprs to Play Area | 281.00 |
| 45 | CDC | Rates for Park WC | 2136.00 |
| 46 | CDC | Rates for CC WCs | 2496.00 |
| 47 | SLCC | Subscription | 508.00 |
| 48 | J. Collier | Market Commission | 61.60 |
| dd | MHG Bdg Ctrs | Donation Box(gents) | 124.56 |
| dd | Envirocare Mce Sol | Central Gardens | 79.50 |
| dd | Envirocare Mce Sol | Central Gardens | 79.50 |
| dd | MHG Bdg Ctrs | Cleaning Toilets | 1302.00 |
| dd | Npower | Supply to Park WCs | 60.60 |
| dd | Acorn Tree Svs | Treeworks | 1495.00 |
| dd | Eon | Street supply | 230.39 |
| dd | Yorkshire Water | Drinking Fountain | 8.27 |
| dd | A. M. Hack | Telephone & Brdbd | 15.23 |
| dd | A. M. Hack | Clerk's Salary | 612.56 |

**Community Centre**

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| 307 | YPO | Clg Supplies | 314.08 |
| 308 | YPO | Clg Supplies | 9.55 |
| dd | Npower | Supply | 1113.37 |
| dd | Npower | Supply | 23.39 |
| 309 | HMRev&Customs | PAYE | 1641.98 |
| 310 | Spot On Thtre Svs | Stage Lights | 462.00 |
| 311 | Vllge Newsgts | Newspapers | 46.6 |
| 312 | Ben Steele Jnry | Cldg Repairs | 493 |
| 313 | Yorkshire Water | Supply | 1086.61 |
| dd | Talktalk | Tel&Brdbd | 35.63 |
|  |  |  |  |

Staff costs £2044.59

*Cllr Lis then resumed the Chair*

# 13. ANY QUESTIONS/ITE MS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Tuesday 5 May 2015 at 7pm at the Community Centre.